

# **EMERALD HEIGHTS COLLEGE FOR WOMEN OOTY-643006**

(Affiliated to Bharathiar University)

Re-Accredited with Grade "B++" by NAAC (3<sup>rd</sup> Cycle)

Phone: 0423-2442775

Website: <a href="https://ehcfw.ac.in">https://ehcfw.ac.in</a>

Email Id: emhcollege@yahoo.co.in

**COLLEGE CALENDAR 2022-2023** 

## தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும் சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில் தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும் தக்கசிறு பிறைநுதலும் தரித்தநறுத் திலகமுமே! அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே! தமிழணங்கே!

> உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே ! வாழ்த்துதுமே ! வாழ்த்துதுமே ! -மனோன்மணியம் பெ. சுந்தரம்பிள்ளை

#### NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya he
Bharatha Bhagya Vidhata;
Punjaba Sindhu Gujaratha Maratha,
Dravida Utkala Banga,
Vindya Himachala Yamuna Ganga,
Uchala Jaladhi Taranga;
Tava Shuba Naame Jage
Tava Shuba Ashisha Mage
Gahe Tava Jaya Gatha,
Jana Gana Mangala Dayaka Jaya he
Bharatha Bhagya Vidhata,
Jaya he, Jaya he, Jaya he,
Jaya Jaya Jaya, Jaya he

- Rabindranath Tagore

# <u>கடவுள் வாழ்த்து</u>

வான் முகில் வழாது பெய்க மலிவளஞ் சுரக்க மன்னன் கோன்முறை அரசு செய்க குறைவிலாது உயிர்கள் வாழ்க நான்மறை அறங்கள் ஓங்க நற்றவம் வேள்ளி மல்க மேன்மை கொள் சைவநீதி விளங்குக உலகம் எல்லாம்

> சுந்தரபுராணம் கச்சியப்ப சிவாச்சாரியார்

# வேண்டுதல்

அறிவிலே தெளிவு நெஞ்சிலே உறுதி அகத்திலே அன்பினோர் வெள்ளம் பொறிகளின் மீது தனியரசாணை பொழுதெல்லாம் நினது பேரருளின் நெறியிலே நாட்டம் கரும யோகத்தில் நிலைத்திடல் என் றிவை யருளாய் குறிகுண மேதும் இலதாய் அனைத்தாய்க் குலவிடு தனிப்பரம் பொருளே!

### THE PLEDGE

India is my country. All Indians
are my brothers and sisters
I love my country, and I am proud of
its rich and varied heritage.
I shall always strive to be worthy of it
I shall give respect to my parents, teachers and
all my elders and treat everyone with courtesy.
To my country and my people I pledge
my devotion; in their well being and
prosperity alone lies my happiness.

Kalloori pan

RAGGING IS STRICTLY FORBIDDEN IN THE COLLEGE AND IN THE HOSTEL

STUDENTS ARE NOT ALLOWED TO USE THEIR CELLPHONES IN THE COLLEGE PREMISES



## EMERALD HEIGHTS COLLEGE FOR WOMEN

Reaccredited with Grade  $B^{++}$  by NAAC ( $3^{rd}$  Cycle) Fingerpost, Ootacamund – 643006The Nilgiris, Tamilnadu

Phone: 0423 – 2442775

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# PERSONAL MEMORANDUM

Name:		
Designation / Roll No:	Dept./Cl	ass:
Date of Birth:	Blood Group	
Height:	cm. Weight.	kg.
Address		
E- mail:		
Residence	Mobile	
Insurance Policy No	Premium 1	Due Date
Bank A/c No	Bank Tel. No	
Vehicle No	R.C. No	
Driving License No	Expiry Date	
Passport No	Expiry Date	
Other Details		
In case of emergency, please report to		

## **COLLEGE EMBLEM**



A student should be a light to illuminate the world with education, making use of all the talents and opportunities.

#### VISION OF THE COLLEGE

To develop all round personality of every individual and make each one a good human being

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### **MISSION OF THE COLLEGE**

- 1. To impart a value-based education, moulding character, culture and infusing moral and ethical values.
- 2. To make education easily affordable to the economically backward students.
- 3. To make women independent and self sufficient to meet the challenges of life.

#### **GOALS AND OBJECTIVES**

- To provide quality Higher Education for the upliftment of the downtrodden women residing in and around The Nilgiris.
- To strive to be a good human being who selflessly serve society "Rise and Shine"
- To shoulder social and moral responsibilities to face the challenges of life.
- To educate, elevate and emulate high ideals.
- To inculcate leadership qualities, instill confidence and develop personality.

### **PROFILE OF THE COLLEGE**

Udhagamandalam -"The Queen of Hill Stations" is an evergreen tourist centre. The longfelt need for a college for women to meet the educational need of this town has been fulfilled by Emerald Heights College for Women since 1969. It is situated in the tri-junction of Karnataka, Kerala and Tamilnadu in a pleasant and serene atmosphere. The motto of the college is to render yeoman service to the economically backward women and the tribal communities by providing quality education.

The college has been Re-accredited by NAAC with B++ grade. Presently, the college is managed by the Nilgiri Education Society under the leadership of our respectful secretary Shri. S. Motilal Kataria, a dynamic, energetic and enthusiastic person who has the vision of bringing the college to greater heights. The college has seen great changes, new innovative courses and new buildings because of his ceaseless efforts.

#### **COURSES OFFERED**

This renowned institution started its remarkable service to the student society with pre university classes (Humanities and Science) and with B.A. English. But now it has expanded its strength and growth by offering the following UG and PG courses.

#### **Aided Courses**

B.A. ENGLISH LITERATURE	- 1969
B.SC. MATHEMATICS	- 1978
B.SC. ZOOLOGY	- 1978
B.COM	- 1985
<b>Un-Aided Courses</b>	
B.SC. COMPUTER SCIENCE	- 2000
B.COM CA	- 2002
B.COM CA (Section B)	- 2013
BCA	- 2002
BBA	- 2005
B.SC. INFORMATION TECHNOLOGY	- 2008
B.SC. COMPUTER TECHNOLOGY	- 2008
M.COM	- 2008
M.A. ENGLISH LITERATURE	- 2018
M.SC. COMPUTER SCIENCE	- 2018

#### JOB ORIENTED CERTIFICATE / DIPLOMA COURSES

S.No	Courses	Year of Affiliation
1.	Secretarial Practice (6 months)	2004 onwards
2.	Communicative English (3 months)	2004 onwards
3.	Diploma in Communicative English (1 year)	2020 onwards
4.	Certificate course in Multimedia (6 months)	2020 onwards

The College follows the syllabus prescribed by the Bharathiar University. The overall pass percentage at the Bharathiar University Semester Examination is commendable. Our students have secured many University Ranks.

In addition to the regular curriculum a few supportive courses like Spoken English and Computer Awareness have been introduced. The students are benefited from these courses. To enable the students meet the demands of today's fast-changing world a few add on short term courses like Diploma in Secretarial Practice and Certificate course in Communicative English have been introduced. At the end of each course, examinations are conducted by the Bharathiar University and certificates are awarded by the University. Seminars and Workshops on various topics are organized periodically by the respective departments and their affiliated associates. Students also participate in many intercollegiate seminars organized by other colleges. To tap their talent various competitions like Quiz, Flower Arrangement, Rangoli, Dance and Music are held every year. Priority is given to Physical Education and Yoga.

With the successful functioning of the Placement cell the dream of Emerald Heights College to provide employment opportunities to the graduates from economically backward society, has been fulfilled. The placement for the students has been offered by the Business Icons like DELL, CODIZZIA, IBM, CTS, SOUTHERNLAND, ICICI, ALSEC, MMC, INFOTECH, ADITHYA BIRLA, TRANSWORKS, Twenty Four / Seven. Bharathiar University in Collaboration with Emerald Heights College conducts campus interviews, career fares and job placement programmes every year.

N.S.S, Red Ribbon Club, Youth Red Cross are some of the social service associations through which our student volunteers actively participate in social awareness camps and programmes.

An enlightened home and a disciplined society are created only by an educated woman. A team of highly qualified dedicated, competent staff strive to produce good responsible women endowed with knowledge and prepare them to meet the challenges of the present day global scenario.

The courses have been conducted in accordance with the rules and regulations laid down by the University Grants Commission, the Government and Bharathiar University.

#### **ADMISSION AND WITHDRAWALS**

- 1. All admissions into the College are made as per the guidelines of Bharathiar University and Tamil Nadu State Government.
- 2. Application for admission into the College should be submitted only in the prescribed form available in the college office.
- 3. Normally, admissions are done only once in the beginning of the academic year.
- 4. Details regarding eligibility for admission, documents to be submitted, fees to be paid etc., are given in the prospectus issued along with the Application form.
- 5. Any candidate who is found to have obtained admission by false representation will be summarily dismissed in future.
- 6. If the student is absent without a valid reason and leave letter for more than five days continuously from the date of admission or reopening of the College whichever is later, the student's name will be removed from the register.
- 7. If a student leaves the College in the middle of any semester, she cannot claim remission of any portion of the fees.
- 8. Students who have completed their course of studies, can get their Transfer and Conduct Certificates after clearing the dues to the Laboratories and Library submitting written. application to the Principal.
- 9. If a student leaves the College at the end of an academic year, she can receive the Attendance Certificate required by the University if she applies for it.

### **FEES (AIDED COURSES)**

- 1. Special fees for one academic year shall be paid in one lump sum not later than the tenth working day of the odd semester.
- 2. For payment of fees after the tenth working day of the semester, a fine @ Rs. 10/- for each working day shall be levied subject to a maximum of 10 working days and the name will be removed from the rolls on the 11th working day for non-payment of fees.
- 3. Absence from the College with or without leave is no ground for exemption from the operation of the above rules. If readmitted, she has in addition to the fees and fines due, to pay a re-admission fee of Rs. 10/-.

#### **TUITION FEES (For aided courses per annum)**

As per the Proceedings (Na.Ka No. 4860/L3/2007, dated 24.05.2007) from the Office of the Directorate of Collegiate Education, Chennai, all the UG students are exempted from paying the Tuition fee.

## **SPECIAL FEES (per annum)**

1. Library: Rs. 25/

2. Audio Visual: Rs. 10/

3. Examination & Stationery: Rs. 70/

4. Games: Rs. 100/

5. College Association: Rs. 35/

6. Calendar: Rs. 10/

7. College Day: Rs. 10/

8. Medical Service: Rs. 5/

9. Insurance Fees: Rs. 35/

#### **LABORATORY FEES (per annum)**

B.Sc. Mathematics, Physics, Chemistry, Zoology and Botany.: Rs. 100/

**ADMISSION FEES**: Rs. 5/

### FEES PAYABLE TO THE UNIVERSITY (One time)

UG PG

1. Recognition fee (UG): Rs.225/-

2. Recognition fee (for

students from other Boards): Rs.750/

(UG) & Other

3. Recognition for Outside India: Rs.1125/-

4. Matriculation Fee (For UG/PG)

Students from other universities/Boards) Rs:150/-

5. Registration Fee : Rs. 125/- Rs. 190/-

6. Administrative Fee @Rs 100/- per year

UG: Rs.300/

7. Library Fee (UG/PG): Rs. 40/

8. Sports Fee for all courses Rs. 75/

9. NSS Fee (UG/PG) Rs. 25/

10. Placement Fee Rs. 50/- Rs. 50/-

#### **FEE PAYABLE TO THE GOVERNMENT**

### (at the time of admission)

1. HSC Mark Sheet Verification fee

(per mark sheet) (UG only) : Rs. 50/-

2. Flag Day Fund (UG/PG) :Rs. 5/-

3. Red Cross Society (UG/PG) : Rs. 10/-

4. Harijan Sevak Sangh : Rs. 1/-

5. National Service Scheme : Rs. 10/-

(Founded by Mahatma Gandhi)

## ATTENDANCE AND LEAVE

- 1. Every student should attend the classes regularly.
- 2. Attendance is noted for each period at the commencement of the class.
- 3. University and College rules require REGULAR ATTENDANCE in all classes both theory and practical.
- 4. Absence of one period in any session without leave application is treated as absent for half a day.
- 5. In case of absence on medical reasons the student should produce a medical certificate from a Registered Medical Practitioner.
- 6. The leave application should be submitted only in the prescribed form available in the office/ departments.
- 7. The leave application with the counter signature of the Parent / Guardian, the Tutor (and the Deputy Warden, in case of hostel students) should be submitted in advance or on the first day of return to the College.

- 8. To appear for the University Examinations, a student has to:
- a) earn 75% of attendance for each semester and that attendance reckoned in terms of days only.
- b) satisfy the College by her conduct and progress.
- c) perform all the experiments laid down in science practicals, making a proper record of each before starting the next.
- 9. The Principal is authorized to condone deficiency in attendance upto a maximum of 10% of the number of days for each semester.
- 10. The Principal may take appropriate disciplinary action in case of continued violation of leave rules

## **ATTENDANCE RULES**

- 1. Absent for one period in any session (Forenoon or Afternoon), shall be treated as absent for half a day.
- 2. The monthly statement of attendance will be displayed in the Department Notice Board by the respective departments within the first five working days of the following month.
- 3. Student should earn a minimum of 75% attendance in the current semester to become eligible to write the Semester Examinations.
- 4. Candidates who earn attendance between 65% and 74% (both inclusive) are not eligible to appear for the current semester examinations. However, the Principal may condone the lack of attendance of those students on the following ground and permit them to write the semester Examinations, after the payment of condonation fee:
  - -Prolonged Illness
  - -Major surgery
  - -Accident, which demanded a long rest

The cause for the <u>long period of absence should be informed to the Principal within a week's time and get the leave sanctioned.</u>

Candidates who earned attendance about 50% & above but below 65% are not eligible to appear for the current semester examinations but permitted to write arrear subjects, if any. They are permitted to continue their studies in the next semester, while continuing in the next semester, they have to compensate the lack of attendance of the previous semester and also earn enough attendance for the current semester; otherwise, they will not be permitted to appear for both the previous and current semester examinations and they have to re-do the program from the previous semester in the following academic year, if vacancy is available, after obtaining the approval from the Bharathiar University and the Principal through the HOD concerned.

The candidates who fail to earn 50% of attendance are not eligible to continue their studies but they can re-do the program by joining the same semester in the following academic year, if vacancy is available, after obtaining the approval from Bharathiar University and the Principal through the HOD concerned. \*55% for the students admitted during the academic year 2007-2008 and onwards.

### **CONDUCT, BEHAVIOUR AND DISCIPLINE**

- 1. Every student shall wear uniform.
- 2. The students should strictly wear Churidar/Sarees.
- 3. Every student shall greet the members of the staff on her first meeting every day.
- 4. When a member of the staff enters the classroom, the students have to stand up as a token of respect.
- 5. No student shall leave the class or laboratory without the permission of the teacher incharge.
- 6. Students shall not loiter on the verandahs during the College hours.
- 7. Students are strictly forbidden to enter other classrooms.
- 8. Students shall attend the College functions and other meetings in the College uniform.
- 9. Students are not allowed to use Mobile phones in the College Premises.
- 10. Students are advised to read notices displayed on the notice board now and then, ignorance of any notice thus put up will not be accepted as an excuse for failing to comply with it.
- 11. Strict silence should be maintained while moving from classroom to laboratory and back.
- 12. Students are expected to go to the reading room/ library during leisure hours and spend the time usefully.
- 13. In case, any criminal case is registered against a student by the law enforcing authorities, she should intimate the same within 24 hours to the Principal, failing which she is liable for disciplinary action leading to expulsion.
- 14. a) Under Tamil Nadu Educational rules, the Principal is empowered to inflict the following punishments in the interest of students or the institution concerned.
- i. Fine
- ii. Loss of attendance
- iii Loss of term certificate
- iv. Suspension and Expulsion

- b) The power to take disciplinary action against an erring student is inherent with the Head of the Institution.
- 15. With regard to the matters not specified above, students shall aim at conducting themselves in a manner thoroughly suited to the functioning of the college.

#### **RAGGING**

Ragging is strictly forbidden in the College and in the hostel. Ragging will face very severe action. The following Act of the Tamilnadu Legislative Assembly has received the assent of the Governor on the 14th February 1997 and is reproduced below:

ACT No. 7 of 1997: THE TAMILNADU PROHIBITION OF RAGGING ACT, 1997

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu.

Be it enacted by the Legislative Assembly of the State of Tamil Nadu in the Sixty Eighth year of the Republic of India as follows:

Short title, extent and commencement

- 1. (1) This Act may be called the Tamil Nadu Prohibition of Ragging Act, 1997.
- 2. (2) It extends to the whole of the State of Tamil Nadu.
- 3. (3) It shall be deemed to have come into force on the 19th of December, 1996.

#### **DEFINITION:**

In this Act unless the context otherwise requires, "ragging" means display of noisy, disorderly conduct or doing of any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear of shame or embarrassment to a student in. any educational institution and includes:

- (a) Teasing, abusing or playing a practical joke on or causing hurt to such student: or
- (b) Asking the students to do any act or perform something which such student will not in the ordinary course willingly do.

## **Prohibition of Ragging**

Ragging within or outside any educational institution is prohibited.

#### **Penalty of Ragging**

Whoever directly or indirectly commits, participates in, abets or propagates, "ragging" within or outside any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

#### Dismissal of a Student:

- Any student convicted of an offence under Section 4 shall also be dismissed from the
  educational institution and such student shall not be admitted in any other educational
  institution.
- (1) Without prejudice to the foregoing provisions whenever any student complains of ragging to the Head of the educational institution, or to any other person responsible for the management of the educational institution, such head of the education institution or person responsible for the management of the educational institution shall enquire into the same immediately and if found true, shall suspend the student, who has committed the offence, from the educational institution.
  - (2) If any student indulges in ragging, under sub section (1) The decision of the Head of the Educational Institution or the person responsible for the management of the educational institution shall be binding and final.

#### FEE CONCESSIONS AND SCHOLARSHIPS

Several fee concessions and scholarships are awarded annually to the deserving students. They are tenable for the entire course on condition that the holders continue to study in the College till the end of the course and their character, conduct and academic performance should be satisfactory throughout the course.

- 1. Full fee and half fee concession under the rule 92 of the Tamil Nadu Educational Rules.
- 2. Full fee concession to sons / daughters of freedom Full fee concession to sons / daughters / fighters.
- 3. Full fee concession to sons / daughters / dependents or repatriates from Burma and Ceylon.
- 4. Full fee concession to sons / daughters / dependents of Defence Service personnel.

#### **SCHOLARSHIPS**

- 1. Full Fee Concession to all the Students.
- 2. Scholarship to SC/ST Students.
- 3. State Scholarship for SC converts.
- 4. BC Scholarship to the students of Backward Community.
- 5. MBC Scholarship to the students of Most Backward Community.
- 6. Tamil Nadu Agriculture Labour Scholarship for the daughters of farmers.
- 7. Bharathiar University Kamaraj Endowment Awards of Scholarship UG II & III Year PG II Year Best Student.
- 8. Arunachala Pradesh Stipend

### **IMPORTANT NOTE:**

For all scholarship and fee concessions, 75% of attendance and progress in studies with good conduct are necessary.

#### **LIBRARY RULES**

- 1. The Library will be kept open on all working days between 9.00 a.m. and 5.00 p.m. including Saturdays.
- 2. Strict silence shall be maintained inside the Library.
- 3. Loud consultation, animated conversations, are strictly prohibited.
- 4. Before entering the Library, students shall deposit their personal belongings at the personal property desk.
- 5. Students should produce their identity cards with their library cards while taking books from the Library.
- 6. The borrower will be held responsible for any damage to the books or other properties belonging to the Library.
- 7. Library users may obtain books from the closed shelves with the guidance of the Librarian.
- 8. No book shall be taken out without due entry in the issue register.
- 9. Reference books must be referred in the library. Reference books cannot be taken out of the library.
- 10. Folding and tearing of the pages, underlining, clipping and annotating of books are absolutely forbidden.
- 11. All books must be returned to the Library two days before the close of the semester.
- 12. Students should not sub lend library books issued to them.
- 13. Before leaving the counter the student shall satisfy herself as to whether the books lent to her are in sound condition and if not, she shall immediately bring the matter to the notice of the Librarian. Otherwise the last borrower will be held responsible for the damge and shall replace the book or pay compensation as may be fixed by the Principal at her discretion.
- 14. Transfer Certificate or Conduct Certificate will not be issued to student unless she has returned the books and the cards issued to her and the dues, if any is remitted.
- 15. Each student will be issued with two library cards which will fetch one book each. When the book is surrendered, the card will be returned to the student.
- 16. The books should be returned on or before the due date failing which, a fine of 1 Rupee per day per book will be levied for the delay.
- 17. Students are responsible for the loss or damage of the library cards. If the card is lost or damaged the student concerned shall pay a fine of Rs. 50/ The cards are not interchangeable.

18. Students should take good care of the library books. If a student happens to lose any book, she should replace the book or she should pay the replacement cost of the book and a fine or both, whichever is decided by the Principal at her discretion.

#### PHYSICAL EDUCATION

Physical education prescribed by the college is compulsory for the I and II year Degree class students. The Degree certificate will not be issued unless the student has 75% attendance in physical education.

#### **MEDICAL INSPECTION**

I Year UG and PG Students have to undergo Medical Inspection compulsorily.

Students who fail to do so are not eligible to write the examinations.

#### **NATIONAL SERVICE SCHEME**

The Students of the first and second year degree classes are eligible for admission to NSS.

The N.S.S. Volunteers are to fulfill the following requirements.

- 1. All Volunteers will be enrolled as members for a period of two years.
- 2. All Volunteers should regularly participate in all the activities organized by the unit. After the completion of two years a certificate will be issued to the volunteers.
- 3. All Volunteers must attend the 7 days Special Camp.

#### **YOUTH RED CROSS**

"The Youth Red Cross" Society of Emerald Heights College was started on 10th August 1998. It is based on the three fold programme of Protection of Health. Service to Sick and the Suffering, and Promotion of National and International Friendship to develop the Mental and Moral capacities of the youth.

# **COLLEGE COUNCIL**

Mr. S. Motilal Kataria - Secretary

Dr. K. Sujatha - Principal In charge

Mr. J. Manackchand - Treasurer

Mrs. S.V. Hemalatha - HOD Dept. of Mathematics

Dr. Mrs. Elizabeth Josphine - Former Principal-in-charge

Dr. M. Visalakshi - Faculty of Economics

Mrs. K. Kalavathy - Assistant

#### **MEMBERS OF STAFF**

#### **PRINCIPAL**

Dr. K. Sujatha, M.A., M.Phil., Ph.D., PGDCA (i/c)

#### **FACULTY OF ENGLISH**

Dr. K. Sujatha, M.A., M.Phil., Ph.D., PGDCA

Dr. J. Iswarya, M.A., (UGC NET)., Ph.D.,

Dr. A. Rosilda Manju, M.A( English)., M.A( Linguistics)., M.Phil., Ph.D., TESOL

Ms. D. Swetha, M.A., (UGC NET, SET).,

Ms. M.K.Priyanka, M.A., (SET)., M.Phil.,

Dr.S. Suganya Karpagam, M.A., Ph.D., (UGC NET).,

#### **FACULTY OF MATHEMATICS**

Mrs. S.V. Hemalatha, M.Sc. M.Phil., B.Ed

Dr. S.P. Reshma, M.Sc., M.Phil., Ph.D.,

Dr. B. Kalpana, M.Sc., M. Phil., SET., Ph.D.

#### **FACULTY OF ZOOLOGY**

Dr. M.Swarnalatha, M.Sc., M.Phil., Ph.D.,

Dr. G. Dhanalakshmi, M.Sc., M.Phil., Ph.D.,

#### **FACULTY OF COMMERCE**

Dr. K. Rajaselvi, M.Com., MBA., M.Phil., Ph.D., PGDCA

Dr. K.Kaleeswari, M.Com., M.Phil., Ph.D., PGDPM., PGDCA

Dr. Muthuarasi, M.Com., M.Phil., Ph.D., PGDCAB.,

### **FACULTY OF TAMIL**

Dr. Dhavamani, M.A, M.Phil., Ph.D.,

## **FACULTY OF ECONOMICS**

Dr. M. Visalakshi, M.A., M.Phil., Ph.D.,

## **FACULTY OF CHEMISTRY**

Mrs. Poosappan Yesodha, M.Sc., M.Phil.,

## **FACULTY OF BOTANY**

Dr. M.C. Nisha, M.Sc., M.Phil., Ph.D.,

## **FACULTY OF LIBRARY SCIENCE**

Dr. B. Vimala, M.L.I.S., M.Phil., Ph.D.,

DATE	DAY	JULY 2022	WORKING DAYS	DAY ORDER
1	Friday			
2	Saturday			
3	Sunday			
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday			
9	Saturday			
10	Sunday	Bakrid (Holiday)		
11	Monday			
12	Tuesday			
13	Wednesday			
14	Thursday			
15	Friday			
16	Saturday			
17	Sunday			
18	Monday	College Reopens for Odd Semester	1	I
19	Tuesday		2	II
20	Wednesday		3	III
21	Thursday		4	IV
22	Friday		5	V
23	Saturday			
24	Sunday			
25	Monday		6	I
26	Tuesday		7	II
27	Wednesday		8	III
28	Thursday		9	IV
29	Friday		10	V
30	Saturday	Graduation Day		
31	Sunday			

DATE	DAY	AUGUST 2022	WORKING	DAY
			DAYS	ORDER
1	Monday		11	I
2	Tuesday		12	II
3	Wednesday		13	III
4	Thursday		14	IV
5	Friday		15	V
6	Saturday			
7	Sunday			
8	Monday		16	I
9	Tuesday	Muharram (Holiday)		
10	Wednesday		17	III
11	Thursday		18	IV
12	Friday		19	V
13	Saturday		20	VI
14	Sunday			
15	Monday	Independence Day		
16	Tuesday		21	II
17	Wednesday		22	III
18	Thursday		23	IV
19	Friday	Sri Krishna Jayanthi (Holiday)		
20	Saturday			
21	Sunday			
22	Monday		24	I
23	Tuesday		25	II
24	Wednesday		26	III
25	Thursday		27	IV
26	Friday		28	V
27	Saturday		29	VI
28	Sunday			
29	Monday		30	I
30	Tuesday		31	II
31	Wednesday	Vinayagar Chathurthi (Holiday)		

DATE	DAY	SEPTEMBER 2022	WORKING	DAY
			DAYS	ORDER
1	Thursday		32	IV
2	Friday		33	V
3	Saturday		34	VI
4	Sunday			
5	Monday		35	I
6	Tuesday		36	II
7	Wednesday		37	III
8	Thursday	Onam (Holiday)		
9	Friday		38	V
10	Saturday			
11	Sunday			
12	Monday		39	I
13	Tuesday		40	II
14	Wednesday	I INTERNAL ASSESSMENT	41	III
15	Thursday		42	IV
16	Friday		43	V
17	Saturday		44	VI
18	Sunday			
19	Monday		45	I
20	Tuesday		46	II
21	Wednesday		47	III
22	Thursday		48	IV
23	Friday		49	V
24	Saturday			
25	Sunday			
26	Monday		50	I
27	Tuesday		51	II
28	Wednesday		52	III
29	Thursday		53	IV
30	Friday		54	V

DATE	DAY	OCTOBER 2022	WORKING DAYS	DAY ORDER
1	Saturday			
2	Sunday	Gandhi Jayanthi (Holiday)		
3	Monday		55	I
4	Tuesday	Ayudha Pooja (Holiday)		
5	Wednesday	Vijaya Dasami (Holiday)		
6	Thursday		56	IV
7	Friday		57	V
8	Saturday		58	VI
9	Sunday	Miladi Nabi (Holiday)		
10	Monday		59	I
11	Tuesday		60	II
12	Wednesday		61	III
13	Thursday		62	IV
14	Friday		63	V
15	Saturday		64	VI
16	Sunday			
17	Monday		65	I
18	Tuesday		66	II
19	Wednesday	II INTERNAL ASSESSMENT	67	III
20	Thursday		68	IV
21	Friday		69	V
22	Saturday			
23	Sunday			
24	Monday	Deepavali (Holiday)		
25	Tuesday	Deepavali (Holiday)		
26	Wednesday		70	III
27	Thursday		71	IV
28	Friday		72	V
29	Saturday		73	VI
30	Sunday			
31	Monday		74	I

DATE	DAY	NOVEMBER 2022	WORKING	DAY
			DAYS	ORDER
1	Tuesday		75	II
2	Wednesday		76	III
3	Thursday		77	IV
4	Friday		78	V
5	Saturday		79	VI
6	Sunday			
7	Monday	MODEL EXAMINATION	80	I
8	Tuesday		81	II
9	Wednesday		82	III
10	Thursday		83	IV
11	Friday		84	V
12	Saturday			
13	Sunday			
14	Monday		85	I
15	Tuesday		86	II
16	Wednesday		87	III
17	Thursday		88	IV
18	Friday		89	V
19	Saturday		90	VI
20	Sunday			
21	Monday		91	I
22	Tuesday		92	II
23	Wednesday		93	III
24	Thursday		94	IV
25	Friday	Last Working Day for Odd Semester	95	V
26	Saturday			
27	Sunday			
28	Monday			
29	Tuesday			
30	Wednesday			

DATE	DAY	DECEMBER 2022	WORKING DAYS	DAY ORDER
1	Thursday			
2	Friday			
3	Saturday			
4	Sunday			
5	Monday			
6	Tuesday			
7	Wednesday			
8	Thursday			
9	Friday			
10	Saturday			
11	Sunday			
12	Monday			
13	Tuesday			
14	Wednesday			
15	Thursday			
16	Friday			
17	Saturday			
18	Sunday			
19	Monday			
20	Tuesday			
21	Wednesday			
22	Thursday			
23	Friday			
24	Saturday			
25	Sunday	Christmas (Holiday)		
26	Monday			
27	Tuesday			
28	Wednesday			
29	Thursday			
30	Friday			
31	Saturday			

DATE	DAY	JANUARY 2023	WORKING DAYS	DAY ORDER
1	Sunday	New Year (Holiday)		
2	Monday	Even Semester Begins	1	I
3	Tuesday		2	II
4	Wednesday		3	III
5	Thursday		4	IV
6	Friday		5	V
7	Saturday		6	VI
8	Sunday			
9	Monday		7	I
10	Tuesday		8	II
11	Wednesday		9	III
12	Thursday		10	IV
13	Friday		11	V
14	Saturday	Pongal (Holiday)		
15	Sunday	Thiruvalluvar Day (Holiday)		
16	Monday	Uzhavar Thirunal (Holiday)		
17	Tuesday			
18	Wednesday	Thai Poosam (Holiday)		
19	Thursday		12	
20	Friday		13	
21	Saturday		14	
22	Sunday			
23	Monday		15	
24	Tuesday		16	
25	Wednesday		17	
26	Thursday	Republic Day (Holiday)		
27	Friday		18	
28	Saturday		19	
29	Sunday			
30	Monday		20	
31	Tuesday		21	

DATE	DAY	FEBRUARY 2023	WORKING	DAY
			DAYS	ORDER
1	Wednesday		22	III
2	Thursday		23	IV
3	Friday		24	V
4	Saturday		25	VI
5	Sunday			
6	Monday		26	I
7	Tuesday		27	II
8	Wednesday	I INTERNAL ASSESSMENT	28	III
9	Thursday		29	IV
10	Friday		30	V
11	Saturday			
12	Sunday			
13	Monday		31	I
14	Tuesday		32	II
15	Wednesday		33	III
16	Thursday		34	IV
17	Friday		35	V
18	Saturday		36	VI
19	Sunday			
20	Monday		37	I
21	Tuesday		38	II
22	Wednesday		39	III
23	Thursday		40	IV
24	Friday		41	V
25	Saturday			VI
26	Sunday			
27	Monday		42	I
28	Tuesday		43	II

DATE	DAY	MARCH 2023	WORKING	DAY
			DAYS	ORDER
1	Wednesday		44	III
2	Thursday		45	IV
3	Friday		46	V
4	Saturday		47	VI
5	Sunday			
6	Monday		48	I
7	Tuesday		49	II
8	Wednesday		50	III
9	Thursday		51	IV
10	Friday		52	V
11	Saturday			
12	Sunday			
13	Monday	II INTERNAL ASSESSMENT	53	I
14	Tuesday		54	II
15	Wednesday		55	III
16	Thursday		56	IV
17	Friday		57	V
18	Saturday		58	VI
19	Sunday			
20	Monday		59	I
21	Tuesday		60	II
22	Wednesday	Telugu New Year (Holiday)		
23	Thursday		61	III
24	Friday		62	IV
25	Saturday		63	V
26	Sunday			
27	Monday		64	I
28	Tuesday		65	II
29	Wednesday		66	III
30	Thursday		67	IV
31	Friday		68	V

DATE	DAY	APRIL 2023	WORKING DAYS	DAY ORDER
1	Saturday		69	VI
2	Sunday			
3	Monday		70	I
4	Tuesday	Mahavir Jayanthi (Holiday)		
5	Wednesday		71	III
6	Thursday		72	IV
7	Friday	Good Friday (Holiday)		
8	Saturday			
9	Sunday			
10	Monday		73	I
11	Tuesday		74	II
12	Wednesday		75	III
13	Thursday		76	IV
14	Friday	Tamil New Year (Holiday)		
15	Saturday			
16	Sunday			
17	Monday		77	I
18	Tuesday		78	II
19	Wednesday		79	III
20	Thursday		80	IV
21	Friday		81	V
22	Saturday	Ramzan (Holiday)		
23	Sunday			
24	Monday	MODEL EXAMINATION	82	I
25	Tuesday		83	II
26	Wednesday		84	III
27	Thursday		85	IV
28	Friday		86	V
29	Saturday		87	VI
30	Sunday			

DATE	DAY	MAY 2023	WORKING	DAY
-	) f 1	N. D. W.L.L.	DAYS	ORDER
1	Monday	May Day (Holiday)	0.0	**
2	Tuesday		88	II
3	Wednesday		89	III
4	Thursday		90	IV
5	Friday		91	V
6	Saturday	Last Working Day for Even Semester	92	VI
7	Sunday			
8	Monday			
9	Tuesday			
10	Wednesday			
11	Thursday			
12	Friday			
13	Saturday			
14	Sunday			
15	Monday			
16	Tuesday			
17	Wednesday			
18	Thursday			
19	Friday			
20	Saturday			
21	Sunday			
22	Monday			
23	Tuesday			
24	Wednesday			
25	Thursday			
26	Friday			
27	Saturday			
28	Sunday			
29	Monday			
30	Tuesday			
31	Wednesday			