



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		EMERALD HEIGHTS COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. K. Sujatha
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04232400080
Mobile no.		8838081661
Registered Email		emhcollege@yahoo.co.in
Alternate Email		sujathagovind0405@gmail.com
Address		Golf Club Road, Finger Post
City/Town		Udhagamandalam
State/UT		Tamil Nadu
Pincode		643006
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mrs. Kavitha .R
Phone no/Alternate Phone no.	04232448885
Mobile no.	9942077881
Registered Email	emhcollege@yahoo.co.in
Alternate Email	kavithaehc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.ehcfw.ac.in/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.ehcfw.ac.in/wp-content/uploads/2020/12/Calender.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	68.80	2004	03-May-2004	02-May-2009
2	B	2.47	2011	30-Nov-2011	29-Nov-2016
3	B++	2.78	2017	19-Jul-2017	18-Jul-2022

6. Date of Establishment of IQAC	28-Aug-2006
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	06-Jun-2019	15

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	Nil	2020 0	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Constructed a new Seminar Hall and Computer Laboratory.

- Organized a National Level Seminar by Department of English

- Organized a District Level Quiz Competition By Department of Computer Science.

- Two new add on courses were introduced.

- In-Service training Programme for Higher Secondary School Teachers was organized.

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To organize a District level Quiz Competition by Department of Computer Science.	On 04.10.2019 the district level quiz competition for higher Secondary schools in Nilgiris was organized.
To Organize a National Level Seminar by Department of English.	A National level Seminar was organized by Department of English on 06.03.2020
To construct a new Kitchen in Hostel.	A new kitchen is being constructed.
To start two new add on courses.	Two courses Diploma in Communicative English and Certificate course in Multimedia are started.
To Construct a new seminar Hall	A new seminar is being constructed
View File	

14. Whether AQAR was placed before statutory body ?	Yes
--	-----

Name of Statutory Body	Meeting Date
Teaching and Non Teaching Staff	05-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
--	----

16. Whether institutional data submitted to AISHE:	Yes
---	-----

Year of Submission	2020
--------------------	------

Date of Submission	14-Feb-2020
--------------------	-------------

17. Does the Institution have Management Information System ?	No
--	----

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since the institution is affiliated to Bharthiar University the curriculum is planned and delivered by the University.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
	Diploma in	05/09/2020	180	To develop	To improve

Certificate Communicativ
Course in e English
Multimedia

Computer ski Communicativ
lls,intervie e skills,Ani
w skills and mations and
project Technical
skills. Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Every year structured feedback is received from all the stake holders. 1. Students feedback informs us about the performance of each faculty and the methods of teaching implemented .Students feedback helps us to get information about the Infrastructure , Library and the Laboratory facilities. Necessary

remedies are taken after ensuring the genuineness /authenticity of the comments given. The Hostel student's feedback helps to know about the student's satisfaction and facilities provided in the hostel. A new Hostel building along with a Kitchen is constructed to the benefit the hostel students. 2. Teacher's feedback provides information regarding the improvement in infrastructure and the Laboratory facilities. They also give valuable suggestions to upgrade and update the facilities made available in the library based on the feedback given by the teachers, new course and research related activities are initiated and encouraged. 3. Employers feedback helps to know the students difficulty in attending the Placement Interview. The Employers tell us where the students lack and how they need to be trained to perform well in their job. They also give useful inputs to equip the students to meet the changing requirements of the job market. The feedback received has been of immense help to the students as well as the teachers to improve the prevailing standards by taking relevant and necessary steps. 4. Alumni feedback gives information about the Evaluation System in other colleges. The suggestions given by the Alumni are welcomed and modifications have been accepted and considered. Alumni, who are employed share their work experience and they also offer helpful ideas to ameliorate the prospects of the institution as well as the students who study there. 5. Parents feedback is received during the Parent's Teacher's Meeting. They share their opinions about the Quality of education given, teaching methods followed and about the completion of Syllabus. The feedbacks received from the parents have been of great value they appreciated the efforts taken by the staff to help their children overcome their individual challenges and also notify about the improvements seen in them. If there are any grievances or suggestions given, they are duly considered and steps pertinent to redress them are taken at the earliest.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	30	32	22
MA	English Literature	50	15	7
BCA	Computer Application	40	15	7
BSc	Computer Science	32	31	19
BSc	Information Technology	32	28	15
BSc	Zoology	40	25	18
BSc	Mathematics	60	4	4
BCom	Computer Application	105	99	66
BCom	Commerce	60	50	48
BA	English Literature	40	31	28

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	606	54	29	10	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	46	10	5	Nil	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each mentor monitors around 15 students. The attendance of the students and performance in each internal test are recorded by the mentor. He/ she guides the student to progress in her performance. The students who are irregular in attendance and poor in academics are duly noted and their parents are informed about their irregularity and to monitor them. The mentor also informs the parent about the student who absent herself to regular class without prior intimation. The mentor also motivates her wards to participate in all the departmental, Collegiate and Inter Collegiate activities. The mentor promotes value based education by imparting ethics and morals. The mentor also takes up the additional responsibility of grooming her/his wards to face the actual challenges of the real world. The mentor teaches her wards to prepare a successful resume replete with all the necessary information presented in the most convincing and attractive manner. The mentor also conducts a few mock interviews to educate the wards about the conduct of actual interviews. Moreover, the mentor makes sure that their wards passes the required soft skills that are mandatory to survive and progress in their demanding careers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
660	46	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	24	1	3	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.K.Rajaselvi. National Level.	Associate Professor	Paraseeriar Kalaimani Virudhu 2019

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	32K	IV	28/09/2020	19/10/2020
MCom	3AA	IV	23/09/2020	19/10/2020
BCA	22J	VI	23/09/2020	15/10/2020
BSc	26J	VI	24/09/2020	15/10/2020
BSc	22K	VI	25/09/2020	15/10/2020
BCom	2AC	VI	29/09/2020	15/10/2020
BA	21F	VI	26/09/2020	15/10/2020
BCom	2AA	VI	25/09/2020	15/10/2020
BSc	22A	VI	26/09/2020	15/10/2020
BSc	22F	VI	24/09/2020	15/10/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For each semester two internal exams and one model exam are being conducted, and to evaluate them internally, assignment work is given. The internal exam is written for 50 marks and model exam for 75 marks. The first internal exam covers one and half units out of the five units and the second internal covers the next one and half units. The model exam is written for full portions. This gives an idea and helps the students to appear for their University exam without any inhabitation. Apart from internal exams, regular class tests are conducted to improve the performance of the students. The marks are sent to the parents to let them know their wards academic performance. During the Parent's Teacher's Meeting the parents are informed in person, about their daughter's performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared before the beginning of every academic year. The Principal, along with all the Head of Department, discuss the contents to be printed. The 1st and the 2nd internals and the Model exam dates are planned in advance and mentioned in the calendar. The Time table for the university exams will be sent by the university. Other related matters such as Profile of the college , Courses offered , Syllabus for each course have been mentioned. The rules and regulations are the matters related to, (i) Admission and withdrawal (ii) Attendance and Leave/ Absence (iii) Conduct, behavior and Discipline (iv) Ragging and Prohibition of Ragging (v) Fees concession and Scholarship (vi) Library Rules (vii) Physical Education (viii) Re-Opening and Closing date of the college for the Academic Year. The college calendar is distributed to all the students when the college re-opens.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
32K	MSc	Computer Science	4	4	100
3AA	MCom	Commerce	9	9	100
22J	BCA	Computer Application	13	13	100
22K	BSc	Computer Science	19	19	100
26J	BSc	Information Technology	14	14	100
2AC	BCom	Computer Application	59	59	100
21F	BA	ENGLISH LITERATURE	20	20	100
2AA	BCom	Commerce	17	17	100
22A	BSc	Mathematics	15	15	100
22F	BSc	Zoology	16	16	16

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.ehcfw.ac.in/students-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
International Projects	0	NIL	0	0
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
Projects sponsored by	0	NIL	0	0

the University				
Industry sponsored Projects	0	NIL	0	0
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
University Seventh Rank / B.Sc Zoology	Ramya	Bharathiar University	08/02/2020	University
University First Rank/B.Sc Zoology	Rihana	Bharathiar University	08/02/2020	University
University Tenth Rank Rank/B.Sc Information Technology	Pooja F	Bharathiar University	08/02/2020	University
Speech Competition-1st Prize	Catherine Leema Jubilee	Family welfare Department	24/06/2019	District
Overall Championship	Haritha.V Group	Bharathiar University	26/09/2020	State level
C M Trophy-Runner Up	Niketha Group	HADP, The Nilgiris.	09/02/2020	District
Illantamizhar Peravai Orgainser Nilgiri District	S.Cathrine Leema Jubilee	Illantamizhar Peravai	27/01/2020	District
Republic Day-Dance-1st prize	Prashanthi Group	Collectrate of Nilgiris	26/01/2020	District
Five kilometer race walking- 4th place	Athletic team	Bharathiar university , Coimbatore	17/12/2019	Inter Collegiate
Trafic Week	Ranjitha	RTO	24/01/2020	District

essay competition- first prize 1st prize		department, Nilgiris		
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Computer Science	1	0
National	B.ComCA	1	0
National	Botany	1	5.87
International	Computer Science	2	0
International	B.ComCA	3	0
International	Botany	2	5.75
International	Zoology	1	7.08
National	Mathematics	1	0
International	English	4	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
Botany	1
Physics	2
English	3
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	NA	2020	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	2020	Nil	Nil	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	20	19	1
Presented papers	5	14	5	Nil
Resource persons	1	2	3	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mr. Nallathambi and Mr. Arunsivakumar, motor vehical inspectors, Ooty. 24/1/20	R-T-O, Ooty	4	200
Awareness on Cancer and policies regarding. Chief guest: Mrs. Annie Vincent Paul, 19/09/2019	LIC of India, Ooty	5	100
Awareness rally on environmental and forest conservation, Steet play by NSS Volunteers of various colleges affiliated to Bharathiar	NAWA-Nilgiri Adhivasi Welfare Association and Bharathiar University	2	180

University and seminar was conducted on Tribal Empowerment, 2/2/20			
Peer Education Training to RRC programme officers, Dr.M. Swarnalatha 12/22/2020	Bharathiar University, Coimbatore	2	10
Awareness on Farmer's scholarship, Mr. Kannan, Special Deputy Collector, The Nilgiris 3/09/2019	Government	2	100
World tourism day celebration. Chief guest: Mrs. Nirmala, 27/09/2019	District Revenue Officer, ooty	2	15
Swatch Bharat Summer Internship Programme- Inaguration and rural community development	Block Development Office and District Rural Development Agency, Nilgiri District	4	20
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Legal Awareness Camp	45 students received certificate for various competitions	Mahila Court Ootacamund.	100
Oratorical competition on world tourism day	6 students won the competition	District Tourism office, Nilgiri District	33
Awareness programme on Road Safety	11 students Won Medals	Regional Transport Office, Nilgiri District	200
Rally on Voters Day	Volunteers received Certificates.	Govt. election office, Nilgiri District.	100
Awareness rally on environmental and forest conservation,	Volunteers won medals.	NAWA- Nilgiri Adhivasi Welfare Association and Bharathiar University, Coimbatore	50
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Anti-Plastic awareness Programme	District collectorate	Rally	2	50
Swatch Bharat Summer Internship Programme- Inauguration and rural community development(18/06/19-20/06/19)	BDO AND DRDA, Nilgiri District	Internship Programme	5	50
Swatch Bharat Summer Internship Programme- Valedictory Function at DRDA office, Cooty, Chief Guest: Smt. Innocent Divya, District Collector, The Nilgiris 05/07/19	BDO AND DRDA, Nilgiri District	Internship Programme	4	62
Rally on tribute for police officers from railway station to charring cross, Cooty 16/10/19	Police Department	Rally	4	40
Rally on Voters Day, took oath on National Voters Day and participated in elocution and cultural competition. 25/1/20	Govt. election office, Cooty.	Rally	10	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Avinashilingam Institute of Home Science and Higher Education	02/03/2020	1.Faculty Exchange Programmes .2.Student exchange programmes. 3.Summer Internship/Projects /Entrepreneur Awareness Programme s.4.Facilitate Industry-Institute Interface. 5.Skill development Programme. 6.Value added courses and Life Skill Development course	6
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	63.33

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased	Existing

during the year (rs. in lakhs)	
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
CampesiLIB	Fully	6.4.9	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22222	2368959	98	17349	22320	2386308
Reference Books	1070	278915	1	1350	1071	280265
Journals	9	9400	9	7400	18	16800
Digital Database	1	5900	1	5900	2	11800
CD & Video	203	40600	Nil	Nil	203	40600
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	117	3	117	0	0	6	7	10	0
Added	1	0	0	0	0	1	1	0	0
Total	118	3	117	0	0	7	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

Nil

[Nil](#)**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14	15.53	12.5	14.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical academic and support facilities. LABORATORY Zoology laboratory • is well maintained and cleaned using disinfectant. • To avoid contamination of laboratory instruments, The blood smears and tissue samples, The instruments are cleaned with disinfectant and detergent regularly. • The students are provided with gloves to handle chemicals and hot instruments. • Steam sterilization is done by autoclaves. • The cabinetry, refrigerators, freezers, incubators and water baths are cleaned everyday. • The students are made to wash their hands with disinfectant after using the laboratory. Botany laboratory • has enough space to accommodate the students. • It is well equipped to conduct the university practical examinations. • The lab is well maintained by the lab assistants. • The laboratory equipments, microscope are serviced periodically by service personnel. • Continuous water supply is provided in the laboratory. Physics laboratory . • There are four registers maintained in the physics laboratory namely one accession register, two non consumable registers and one consumable register. The articles purchased are recorded in these registers. • Optical items such as prisms, lenses are kept away from electrical items. • Periodic inspection is done to prevent the equipments being affected by high humidity and dust. Chemistry laboratory • The Chemistry laboratory is equipped with equipments, consumables and semi consumables necessary for qualitative and organic compound qualitative analysis. • The faculty of the Chemistry Department along with the lab assistants maintain the lab. • Stock is maintained periodically and physically verified every academic year and a stock register is maintained consistently. • Purchase of lab items is done through college by receiving price list and comparative statements from various companies. • The students are provided with gloves to handle chemicals and hot instruments. Computer laboratory • The Computer laboratory is updated with latest software according to the changing syllabus. • The system admin maintains the systems and services them regularly. • The UPS provides uninterrupted power to the laboratory. • Laboratory is provided with internet WI-FI connections. • Laboratory log book is maintained and the students are encouraged to use the lab even after college hours. • The papers and print out for record for university practical examinations are provided in the college laboratory itself. • The students are not allowed to wear their foot wears inside the laboratory. • Technical experts service the computers once in a month. LIBRARY LIBRARY WORKING HOURS Library Working Hours : 9.30am to 5.00 pm Circulation Hours : 10.00 am to 5.00 pm LIBRARY RULES AND REGULATIONS • The library will be open from 9.30 am till 5.00 pm on all working days. • Strict silence, decorum and discipline should be maintained in the library. • No personal belongings are permitted inside the library. • Only plain papers can be taken inside the library for any reference work. • Use of mobile phones inside the library is strictly forbidden. • Library books should be handled with utmost care. Marking of any kind on the pages or folding of pages, corners or such acts are strictly forbidden. Mishandling or damage to the books will

invite penalty.If any book issued by the library is lost or misplaced, the concerned borrower should replace the same with the latest edition of the book. Failure to replace will invite penalty • at twice the cost of the book • The Library provides Photocopying service at a nominal cost. • Reference books, journals, back volumes, project reports etc will not be available for issue to anyone. • Laptops may be used inside the library (with the audio muted). SERVICES • OPAC Service • Online Resources access Service • CD-Rom Search Service • Lending Service • Reference Service • Current Awareness Service • Information Display Service • Readers guidance and User Orientation Programme • Open Access Service • Xerox/Photocopying service FACILITIES • Computerized, Bar-coded Library. • Collection of Books, Journals and Magazines. • Major Collections of E-books, E-Journals and E-databases access through LAN. • Free Internet Access to access E-mails and Academic and Non Academic Web sites. • Digital Library used for accessing E-Resources • Digital Collections of Audio and Video materials Department of Physical Education Maintenance of the Sports and Games Field: "One Man practicing sportsmanship is far better than 50 preaching it " We are nurturing the same with positive things with Basketball, Throw ball and Indoor Games facilities available at our Institution Basketball Court ? We are painting and marking the Basketball floor and board every year. ? We have covered the Basketball court with the green nets to avoid obstacles from the surroundings. Throw ball Court ? We re-lay the ground every year and maintain the equipments in playing condition. ? We mark the throw ball court by white powder. Indoor Games Hall ? The students are motivated to play the indoor games like Chess, Carom, Table Tennis etc. We have our practice session in the evening for the upcoming Bharathiar University Inter-collegiate tournaments and Invitation tournaments. Since we do not have the Indoor Stadium for practices, we are planning to construct it in the near future. CLASSROOMS • The classrooms are well maintained with proper ventilation. • The housekeeping people clean the classrooms daily. • The classrooms are enabled with WI-FI connections. • The blackboard is painted once in six months. • Sufficient lighting facilities are provided. • The students are provided with individual table and chair. The seating arrangements are such that they have enough space between the students. • ICT enabled teaching is encouraged to facilitate the students to learn better using the Audio- visual aids, PPTs shown to them with the projectors

<https://www.ehcfw.ac.in/maintenance/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Scholarship	18	18000
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation and Yoga	20/06/2019	150	Bhrama Kumari Movement

Skill Development	21/08/2019	210	Senior Civil Judge
Soft skill development	11/07/2019	60	District Employment Office
Soft skill development	07/01/2020	134	e-Nova Technologies
Remedial Coaching	10/09/2019	56	Teaching Staff
Bridge courses	10/07/2019	16	Teaching Staff
Personal Counselling and Mentoring	19/10/2019	150	Teaching Staff
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET	5	15	Nil	Nil
2019	TNPSC	5	10	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	4	20

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Bharathiya Vidhyalaya, Gobichettipalayam, Bright Stars Educational Institutions, Winners Institute of communicative English, Michael's Academy of communicative English,	195	190	Pentoz Technology, Network Clothing Company, PSG Industrial Institute, Sterling Hotels	80	62

Attur, Salem
Dt.Lamika
Trust
Orientation
Programme,Su
rety
Insurance,
Coimbatore.

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Com CA	Commerce	JSS Law College,Mysore	BA,LLB
2020	1	M.Sc	Mathematics	PSGR College,Coimbatore.	M.Sc Data Analytics
2020	8	B.Com	Commerce	Government Arts College ,Ootacamund	MIB
2020	5	B.Sc	Zoology	Government Arts College ,Ootacamund	M.Sc.Zoology.
2020	5	B.Sc	Mathematics	Government Arts College ,Ootacamund.	M.Sc.Matematics.
2020	3	B.Sc	Computer Science	Emerald Heights College For Women,Ootacamund.	M.Sc Computer Science
2020	3	B.ComCA	Commerce	Emerald Heights College For Women,Ootacamund.	M.Com
2020	4	BA	English Literature	Emerald Heights College For Women,Ootacamund	MA English Literature
2020	4	BCA	Computer Application	Bharathiar University,C oimbatore.	M.Sc Computer Science.
2020	6	BA	English Literature	St.Josephs' College of Education,Ootacamund.	B.Ed

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
TOFEL	Nil
Civil Services	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Seminar on personality development and career (28-06-2019)	Institution	200
District level quiz competition (04-10-2019)	Institution	60
cultural event vibrance on 25-2-2020 to 27-2-2020	Institution	660
Industrial Visit to Pasteur Institute,Coonor on 09.03.2020	Institution	80
food fest yumastic on 11-01-2020	Institution	300
Sports day (29-02-2020)	Institution	660
Golden Jubilee Celebration by Department of Zoology (20.01.2020)	Institution	100
Industrial Visit to Shakthi Sugars Ltd,Erode.(18.09.2019)	Institution	150
Workshop on placement and training (19-12-2019)	Institution	170
Seminar on Bridge Gap between College to Coperate (07-1-2020)	Institution	120
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	NA	NA
2019	Nil	Internat ional	Nill	Nill	NA	NA
2020	Nil	National	Nill	Nill	NA	NA
2020	Nil	Internat ional	Nill	Nill	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is formed by the Class representatives of the Final Year Classes. The President is selected by the College Committee based on her academic and co curricular performance. The President and the other representatives organize in all the college activities. The Committee records the late comers, organizes Assembly, cleans the Campus, helps in gardening and extension activity etc. The Committee actively volunteers and offers its help in all aspects.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

20000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni meet is conducted department wise once in a year. The Alumni meeting was conducted on 08.02.2020. The Alumni interacted with the staff members stating their experiences in and outside the college. The meeting started with a welcome address and then the minutes of the last meeting were readout and confirmed. As per the Agenda the discussions were done. The interaction was done focusing on the improvement of education , infrastructure , lab development , quality and growth. The Alumni shared their experience in their college days and their journey from student to the present state. Alumni survey and feedback were taken at the end of the session . Lunch and refreshments were provided to all the Alumni who attended the meeting.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Secretary is the Head of Administrative affairs and the Principal is the head of Academic affairs. Decentralization promotes delegation of authority which helps in instant decision making and performing activities. Activities like College Culturals, food festivals and Inter School quiz competitions are

organized by the Cultural committee. The Chief guest , budget and the amount allocation is decided by the committee. Important events such as Graduation day , National Level Seminar and other such events requires participative decision making. The Secretary along with the principal and all the faculty members conducts meeting to decide about the organization of the events. Each and every tasks are well planned and assigned to the respective staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Research and Development</p>	<p>The college authorities encourage the members of the faculty to get involved in research. Most of the faculty members have either obtained their doctoral degree or are presently enrolled for their Ph.D programme. Many faculty members are also encouraged to apply for Minor and Major research projects approved by the UGC. They have published books and articles based on their research findings and these works have made significant contribution to advancement of knowledge on crucial social issues. Dr.K.Sujatha and Dr.A.Rosilda manju are currently guiding M.Phil And Ph.D research scholars in the Department of English, Dr.Rajaselvi is guiding research scholars in the Department of Commerce , while Dr.S.P.Reshma is guiding research scholars in the department of Mathematics.</p>
<p>Industry Interaction / Collaboration</p>	<p>The final year students of Department of B.Com CA and Computer Science are sent to different concerns and industries for 15 days for their project work. The second year students of the Department of B.Com CA and Computer Science are sent for field work for industry interaction to various establishments like Aavin Milk Production , Sterling Biotech Pvt. Ltd , Chamraj Tea factory and Banks etc. On 18.09.2019 students of Department of B.ComCA were taken to Sakthi Sugars Ltd Erode. Department of Computer Science students were taken to Indian Institute of soil and water conservation on 19.12.2019 and to KGISL,software institute as Industrial visit. Final year Zoology students were taken to Pasteur Institute,Coonoor and first year students visited Masinagudi forest</p>

<p style="text-align: center;">Library, ICT and Physical Infrastructure / Instrumentation</p>	<p style="text-align: right;">for Biodiversity on 09.03.2020.</p> <p>LIBRARY WORKING HOURS Library Working Hours : 9.30am to 5.00 pm Circulation Hours :10.00 am to 5.00 pm LIBRARY RULES AND REGULATIONS • The library will be open from 9.30 am till 5.00 pm on all working days. • Strict silence, decorum and discipline should be maintained in the library. • No personal belongings are permitted inside the library. • Only plain papers can be taken inside the library for any reference work. • Use of mobile phones inside the library is strictly forbidden. • Library books should be handled with utmost care. Marking of any kind on the pages or folding of pages, corners or such acts are strictly forbidden. Mishandling or damage to the books will invite penalty.If any book issued by the library is lost or misplaced, the concerned borrower should replace the same with the latest edition of the book. Failure to replace will invite penalty • at twice the cost of the book • The Library provides Photocopying service at a nominal cost. • Reference books, journals, back volumes, project reports etc will not be available for issue to anyone. ICT facilities such are projectors are used in teaching.Computer soft wares are updated are per the changes in syllabus. A new computer laboratory is being constructed to improve the lab facilities. DTH has been installed to facilitate online learning.A new seminar hall is constructed. Regular maintenance and repair works are done for proper ventilation and lighting facility. A Hostel kitchen is constructed.</p>
<p style="text-align: center;">Examination and Evaluation</p>	<p>The semester exams are conducted by Bharathiar University. The Time Table, Question Paper and other instructions will be sent by the University. Valuation of the papers and the declaration of the results are done by the university itself. Our eligible members of the faculty are allowed to go as Evaluators for the central evaluations that are done in the university. Two Internal tests and one Model exam are conducted by the college and the corresponding marks are consolidated and sent to the</p>

	university.
Teaching and Learning	Regular classes are conducted by the Talk and Chalk method. ICT facilities such as Projectors are used and Webinars are conducted. Regular workshops and Industrial visits support to gain practical knowledge. The final year students are guided to submit their Project work based on their three year course of study. They are made to select a Topic on different discipline and visit a related concern for 15 days and submit their dissertation according to their topic. The Computer science students are made to submit a model of working software or a website. The second year students are sent for field work for 15 days during their semester vacation and submit their assignment. Regular remedial classes , seminars , group discussion and activities are conducted.
Curriculum Development	Since or college is affiliated to Bharathiar University the curriculum is developed by Bharathiar University.
Human Resource Management	The management provides a supporting hand for the upliftment of the teaching and non teaching staff. The management takes development initiation in accordance to the requirements of the institution. Whenever a vacancy arises for the permanent post it is filled according to the government norms. 3 teaching and posts were filled during the year. The vacancy in temporary posts is immediately filled by the management. The faculty are supported to pursue their Ph.D , to attend seminar, conferences and to increase the innovation , creativity and flexibility necessary to enhance competitiveness. The teaching and non-teaching staff are provided with gift, lunch and refreshments during all the festivals and celebrations. For a healthy association they collaborate , interact , discuss and respect each other. Suggestions from all the faculties are considered in the meetings. Rather than assigning the duties to the staff they are given opportunity to take in-charge of the duties during function. The management also joins along with the staff during the celebration and this creates a sense of harmony in the institution to make the work place a better place. The

	management and the staff work on the same vision and share similar values.
Admission of Students	The Admission committee visits the Higher secondary Schools in around The Nilgiris for canvassing. They explain about the courses offered and the career opportunities of each course to the prospective students and their parents. Adequate counseling is given and their doubts are clarified. The contact numbers of interested students are collected and the admission committee later contacts them for the admission. Students are admitted in each discipline according to the major adhering to the regulations of the university subjects taken by them in their Higher Secondary courses, Bridge course is conducted for students who have taken courses other than the subjects studied at school. Meritorious students are provided with scholarship for their studies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	Nil
Student Admission and Support	Nil
Examination	Nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms.Praveena and Ms.Divya	Blue Eye Technology and Artificial Intelligence.	Management.	2000
2020	Dr.Aishwarya, Dr.Rosilda Manju and Mrs Kavitha	UGC sponsored innovation and Education.	Management.	2000
2019	Mrs.ShanmugaPriya and Mrs Kavitha.	National Workshop on Awareness on Revised NAAC Norms Procedures.	Management	5000

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Experimental Physics II	1	28/07/2019	31/10/2019	28
Refresher course on 'Teacher and Teaching in Higher Education'	1	01/10/2019	31/01/2020	120
NPTEL- AICTE Faculty Development Programme (Funded By The Ministry Of HRD, Govt. Of India) On Gender Justice And Workplace Security	1	05/08/2019	04/09/2019	30
FDP on NLP Techniques for Teaching GEN Z Students	1	04/11/2019	09/11/2019	6
Training of Trainers	1	01/07/2019	28/10/2019	120
FDP on Skill Development For Research In Finance	2	04/11/2019	16/11/2019	14
FDP on Moodle Test test for teachers	2	25/04/2020	25/04/2020	1
Teaching and	1	04/07/2019	01/08/2019	28

Learning in General Program: TALG1				
Online Faculty Development Programme on "Teaching and Learning in General Programs: TALG"	1	01/07/2019	01/08/2019	30
Online Faculty Development Programme on "Leader- A Real Role Model"	1	16/04/2020	18/04/2020	3
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF for self financing staff. Bonus is given on festivals. Staff are supported to pursue their Ph.D. Leave on duty is given to staff to attend seminars and conferences. Medical leave is given during sickness. Lunch and gift items are given on occasions.	EPF for self financing staff. Dress materials are given during festivals. Medical leave during sickness.	Merit Scholarship is given for deserving students. Insurance is taken for students. Extra time is given to pay their term and hostel fees for economically backward students. Adequate support is given to students to receive their scholarships, bus pass, Voter ID.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is done by the Principal and the Heads of Department . The Attendance registers of the students and Faculty, Work Diaries, Lesson plans, Question banks and NAAC records are checked. External Audit is done by the Joint Director of Collegiate Education, Coimbatore. The Auditors check the expenses and payments and their corresponding vouchers and bills.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

No file uploaded.

6.4.3 – Total corpus fund generated

283000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Joint Directorate of Collegiate Education, Coimbatore	Yes	IQAC
Administrative	Yes	Joint Directorate of Collegiate Education, Coimbatore	Yes	Mr. John Mathew, Chartered Accountant, Ootacamund.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

During the Parent teachers Association parents suggested to 1. Improve the road facilities to access the college campus. 2. To start new non add on courses. 3. To intimate them when the students absent themselves without prior intimation to the college.

6.5.3 – Development programmes for support staff (at least three)

Basic Yoga Class was taken on 20.06.2019 and 21.06.2019. Observance of De-worming on 14.08.2019. Awareness Programme on Corona Virus on 10.03.2020 Awareness Programme on Disaster Management on 16.03.2020. Vigilance Awareness week was observed on 25.10.2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Constructed a new seminar hall. 2. Started two new add on courses. 3. Constructed New Computer Laboratory. 4. A new hostel Kitchen is being constructed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	In Service Training Programme.	06/06/2019	01/07/2019	05/07/2019	100
2019	To start two add on courses	07/06/2019	05/09/2020	05/09/2020	100

2019	District Level Quiz Competition	04/09/2019	04/10/2019	04/10/2019	150
2019	To construct a new seminar Hall and Computer Laboratory	11/09/2019	20/11/2019	20/03/2020	100
2019	To start NET coaching Classes.	06/06/2019	09/07/2019	20/02/2020	15
2020	National Level Conference by Department of English.	03/02/2020	06/03/2020	06/03/2020	200
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Family Counselling and Awareness Camp	09/07/2019	09/07/2019	100	Nil
Legal Awareness Programme for Women	21/08/2019	21/09/2019	560	Nil
''POSHAN MAAH'' Awareness on Nutrition for Feeding Women	06/09/2019	07/09/2019	155	Nil
Awareness programme on Women Protection and Health	06/09/2019	07/09/2019	240	Nil
Awareness on Women Welfare Schemes	10/09/2019	10/09/2019	365	Nil
Awareness Programme on LIC policies on Breast Cancer	19/09/2019	19/09/2019	255	Nil

Women Empowerment programme	07/03/2020	07/03/2020	600	Nil
-----------------------------	------------	------------	-----	-----

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	3	13/01/2020	7	Clean India Mission	Door to door campaign on cleanliness, disposal of biodegradable waste and non-biodegradable waste was done.	40
2019	1	1	20/06/2019	1	Tribal Development Camp	Visited the villages for awareness on reducing open defecation/ construction of toilets.	50
2020	2	2	11/02/2020	1	Each one Teach	Students	40

one. and staff visited nearby village schools and taught basic Mathematics and English to school students.

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observance of Sadbhavana Diwas	20/08/2019	20/08/2019	50
Vaccination Camp	20/09/2019	20/09/2019	50
World Tourism Day	25/09/2019	25/09/2019	50
Poshan Maah and Water Management programme	06/09/2019	06/10/2019	25
Poster Presentation on Gandhian Ideologies and preachings	01/10/2019	09/10/2019	25
Awareness programme on Noise and Air Pollution	25/10/2019	25/10/2019	60
Rally on Road Safety	24/01/2020	24/01/2020	50
Rally on Tribute for Police Officers	16/10/2019	16/10/2019	50
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Awareness Programme on Swachhta Pakhwada on 01.08.2019
Launching of Tree Plantation Programme on 27.09.2019
A new garden was formed in the college campus by students of self financing wing.
Events and Competition held on Soil Erosion and its impact on climatic changes on 20.12.2019
Rally on Water Conservation and Plastic Reduction on 02.02.2020.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

. INSTITUTIONAL BEST PRACTICE BEST PRACTICE1 Title of the practice: "OLD AGE WELFARE ASSOCIATION" Objectives of the practice: To spread love and compassion and to create a sense of social responsibility among the students. Content : National Service Scheme organized an "Old Age Welfare Association" on December 2019. The volunteers of this association will meet old age people in their vicinity. This association is organized to spread love and compassion to lead a health life worries and anxiety. They interact with old age people to know about their life as it is a sensitive phase and the need of elderly people. The volunteers help them to stop feeling disassociated and depressed. Evidence of success: The Volunteers of this association work from December 2019. This practice creates a sense of social responsibility in the minds of the students and enables them to gain insight about their value system. This practice also helps to promote the welfare of oneself and family and helps to believe that love, compassion, faith charity and spirituality enrich one's life. BEST PRACTICE2 Title Of The Practice: The clean Nilgiris Campaign. Objectives of the practice: To raise awareness among the students to make the environment clean and hygienic. Content: Every year students participate in a cleanliness drive with broom, masks and gloves. They clean the town area and collect garbages and separate it into non-biodegradable and biodegradable wastes. Students interact with public and advise them on the importance of keeping the surrounding clean and hygienic. They interact with the local shopkeepers and urge them to use paper bag instead of plastic and to keep a dust bin near their shops so that the waste isn't littered around. Evidence of success: During the academic year 2019-2020 on October 2nd the clean Nilgiris Campaign was conducted on Mahatma Gandhi's birthday to create awareness on cleanliness from Bus stand to Charring Cross to in Ootacamund. The shopkeepers understood the importance of keeping their surrounding clean and gave them sweets as a token of love. Students enjoyed and participated with enthusiasm in the cleanliness campaign.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ehcfw.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

INSTITUTIONAL DISTINCTIVENESS • Our college was established in the year 1969. Our college is situated in "The Queen of Hill Stations" in the tri - junction of Karnataka, Kerala and Tamil Nadu in a pleasant and serene atmosphere. • Our college is the only college for women in Ootacamund. The motto of the college is to render yeoman service to the economically backward women and the tribal communities by providing quality education. Most of the students are first graduates of their family. • Golden jubilee year was celebrated in the year 2018- 2019. Best teacher award was awarded for two teachers from schools in and around in Nilgiris District. • The management provides merit scholarship for deserving students. To extend a supporting hand in their education. Poor students are provided fee concession. • The college has introduced uniform dress code for the students to promote equality and discipline. Blazers are well suited for the climatic conditions. • College hostel provides all the basic amenities at nominal charges. A new hostel building is also being constructed to accommodate more number of students. • The college has witnessed great changes, introduced new innovative courses and constructed new buildings.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future Plans 1.To organize International Conferences. 2.To organize Literary Association Competitions. 3.To increase Research Output. 4.To organize Faculty Development Programmes. 5.To encourage online Publications of research papers. 6.To promote online teaching-learning. 7.To implement ICT enabled -learning. 8.To construct Butterfly garden, Vermicompost pit and Medicinal plant garden in our college campus. 9.To give extra coaching for TNPSC and other competitive exams. 10.To conduct Mathematical Quizzes and competitions.