YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	EMERALD HEIGHTS COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. K. SUJATHA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04232400080
• Mobile no	8838081661
• Registered e-mail	emhcollege@yahoo.co.in
• Alternate e-mail	sujathagovind0405@gmail.com
• Address	Golf Club Road,Finger Post
• City/Town	Udhagamandalam
• State/UT	Tamilnadu
• Pin Code	643006
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Bharathiar University**
• Name of the IQAC Coordinator	**Mrs.Kavitha.R**
• Phone No.	**04232448885**
• Alternate phone No.	**04232442775**
• Mobile	**9942077881**
• IQAC e-mail address	**emhcollege@yahoo.co.in**
• Alternate Email address	**kavithaehc@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ehcfw.ac.in/wp-content/uploads/2022/11/AQAR-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ehcfw.ac.in/wp-content/uploads/2022/12/EHCFW_College_Calender_2021_2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**68.80**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**B**	**2.47**	**2011**	**30/11/2011**	**29/11/2016**
Cycle 3	**B++**	**2.78**	**2017**	**19/07/2017**	**18/07/2022**

6.Date of Establishment of IQAC	**28/08/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NA**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC insisted on enriching the student Development Schemes for the academic year.

The IQAC engaged the Alumni in various activities of the college.

The IQAC initiated several Online Programmes in each of the department.

The IQAC facilitated the Departments to organize several Competitions to enhance the practical knowledge of the students in addition to gaining more competence in their field of study.

With the help of the IQAC, the individual Departments conducted many extension activities for the benefit of the community at large.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

21-02-2023 02:44:10

Plan of Action	Achievements/Outcomes
To organize seminars	On 7.10.2021, an awareness programme to cope-up with online classes was conducted by the Department of Zoology.On 22.03.22, a talk on TNPSC Exams was given by Dr.T.K.Kirubakaran, Director Vivekananda IAS Acedemy.On 03.12.2021, an online lecture series on 'Introduction to Greek Drama' was handled by Dr.R.Santhakumari (Rtd) Associate professor, Kongunadu Arts and Science College,Coimbatore.The second session was held on 20.12.2021. On 28.12.2021, a seminar on 'Digital Marketing' by Mr.Mohamed Ali,Managing Director ,Leheca Technologies was organized for the students of the Self Financing Wing.
To organize Department functions by all the Departments.	On 23.09.2021, The Literary Association was inaugurated.The Drama Club,the Quiz Club,the Music Club and the Debate Club conducted events respectively to improve the academic skills of the students. On 17.12.2021, Department of Computer Science organized their Department activities with the title 'Tech phantom'. The students organized exhibition and displayed working models.The winners were awarded certificates. On 10.12.2021, the Department of B.Com.CA conducted their department activities with the title 'Flair Trinity Dodger' .The students presented paper videos on advertisement etc. The winners were awarded certificates. On 29.09.2021,the Department of Commerce conducted

	BUSIFEST function. Competitions on Rangoli, Mehendi, Bridal make-up, Fireless cooking, Paper presentation, Art out of waste, Group dance, Duet, Vegetable carving were organized.On 16.12.2021, Department of Mathematics celebrated 'Mathhaazium 2021' and exhibited charts, puzzles and working models. 9.12.2021, Hoopae Club of Department of Zoology organized various competitions in the title 'Integration of Herbal Drugs with Modern Medicine to Combat Covid -19.'
To take the students for Educational Tour.	On 20.04.2022, 95 students and 6 members of the faculty went to Cochin and on 05.05.2022 56 students and 6 members of the faculty went to Goa for an Educational tour.
To conduct Workshops on Placement Training .	On 20.12.2021, a Placement Training Workshop on Career Trajectory and Profession Updation was organized by the Department of English with Ms.Ramya Online Educator(Alumna – Department of English, Emerald Heights College For Women,Ooty) as the resource person. On 20.12.2021, a guest lecture on 'Resume Building' was delivered by Dr.Vidhya.M, Chief Director of Enova Technologies, Coimbatore.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Teaching and Non Teaching	28/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	28/02/2022

15.Multidisciplinary / interdisciplinary

The objectives and goals of NEP to enhance the standards of educational system in our country are well comprehended by the head of our college and its constituent members. Since the college is affiliated to Bharathiar University, the changes in introducing the inter-disciplinary and multi- disciplinary courses are done in accordance with the norms of the university. Diploma and Certificate courses are introduced as inter disciplinary courses catering to the students' needs of all the departments. Students are also given the liberty to choose their elective course since the college adheres to CBCS pattern. Apart from the core courses, the programmes offered, inherently has certain courses from various disciplines like environmental studies, professional ethics, human rights, yoga for human excellence etc., thus, making the programme multi-disciplinary. Furthermore, the students are constantly motivated and encouraged to enrol in online courses of their choice in portals like SWAYAM and MOOC for a wider knowledge.

16.Academic bank of credits (ABC):

The college has always been flexible to adapt to the changes in order to achieve a holistic education. Hence this student centric idea of Academic Bank of Credits has triggered the members of the Board of Studies of the affiliating university to create a flexible curriculum framework wherein it facilitates a greater academic mobility. The college is well ahead to guarantee this freedom in granting its degree once it is implemented at the University level thereby enabling the students to choose the best courses that suits their purpose and vision.

17.Skill development:

The National Education Policy introduced in our country functions with a chief motive to strengthen the quality of education in the all the levels from school to higher education through reforming the

existing system and restructuring the framework of education. Henceforth, as per the guidelines of NEP, our institution has already been into the enhancement of the skill-sets of the students through various means. Our institution focuses primarily on the enrichment of the socio-economic growth of the students as well as the contribution of our students to the growth of our nation.

All the students of our institution are trained through skill-centric learning to meet the needs of the industries as well as the competitive society. For Example: The NAAN MUDHALVAN SCHEME implemented in our college emphasizes largely on exploring and developing the skill-sets of each individual student. Apart from this, the students are given umpteen numbers of opportunities to develop their abilities and make themselves an industry ready person. The Diploma courses (Communicative English and Secretarial Practice) and the Certificate courses (Communicative English and Multimedia) offered to the second and third year students help them to upgrade their professional skills and make the students industry ready by the time they graduate. Several students were upskilled through these courses and are more confident to face the world.

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18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Education helps the students to get integrated to the culture to which they belong. Education helps to preserve the culture and social heritage by passing them to the students. Education inculcates the tradition, customs, values, arts and morals into the minds of the students. In addition to this, Education helps to modify the existing cultural patterns in the light of changes visible in the needs and demands of the society. As educating about the culture to the students has become the vital, our institution teaches various papers like Indian Writing in English and Indian Writing in English Translation as per the guidelines of the university inculcating the glorious culture and norms of India. In addition to this, all the students undergo a course in 'Yoga for Human Excellence' as a Non-Major Elective paper (Part IV)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution being affiliated to Bharathiar University, OBE was implemented in our institution in the year 2019 following the norms of University. The institution is affiliated to Bharathiar University and follows the curriculum given by University. Programme Outcomes, Programme Specific Outcomes and Course Outcomes designed by Bharathiar University for all UG and PG programmes and communicated to all its affiliated institutions. The Board of Studies (BoS) constituted by the Bharathiar University, prepares the syllabus taking into consideration the suggestions put forward by faculty and stakeholders. The BoS prepares programme outcomes for each programme to be attained by the learners after the completion of each course. The curriculum and syllabus given by the parent university is discussed meticulously by each department and course outcomes are delineated accordingly. As an affiliated institution, adhering to the rules and norms of University, Faculty members and students are made aware of the COs and POs. The framed POs, COs and PEOs were circulated amongst the faculty members and students. As the overall attainment level f PO and CO is evaluated at the university level, the institution initiated various measures to verify the attainment level of the students for the internal assessments. The institution follows both direct and indirect measures to evaluate the attainment of POs and COs. Assignments/Case Studies, Mini Projects, Internships, Group Activities, Club activities Participation in Extension activities and Entrepreneurship activities are the direct measures initiated by the college to find the course and Programme Outcome. All faculty members are suitably sensitized on the selection of direct measures in such a way that it leads to comprehensive fulfillment of the POs and COs. The institution has also initiated indirect assessment strategies and implemented them by including the following surveys: Student Satisfaction Survey, Student feedbacks, Student Exit Survey, Placement Rate and Alumni Survey.

Programme Outcomes (PO's) are the abilities that a student has to achieve by the time they complete the programme. PO's include wide areas of knowledge, skills, and personality qualities that a student has to attain throughout their programme till graduation, Course outcomes are the statements related to a specific course of a programme. Hence, at the time of completion of their programme, the following outcomes are achieved:

- The students gain the proficiency in all the four important skills incorporating (LSRW) Listening, Speaking, Reading and Writing and good communication skills.
- Students accomplish various competences that are essential for their professional career and growth featuring Leadership

Quality, Decision making, personal, interpersonal, logical, conceptual and analytical skills.

- The students acquire creative thinking abilities and innovative ideas to facilitate the real world problems and global challenges as a team and independently.
- The Graduates are capable of applying the knowledge of algorithmic principles and computing fundamentals in the modelling and design of computer based systems of varying complexity.
- They are able to provide software solutions for complex scientific and business related problems or processes that meet specified needs with appropriate consideration for the public health, safety and environmental considerations.
- The students are moulded as an industry ready candidates and a better citizen who works towards the upliftment and betterment of the society.

20.Distance education/online education:

Our Institution being affiliated to Bharathiar University, implemented online education at the time of Pandemic. Through Online education, the teachers could make the students to experience cognitive communication and pervasive connections. They could make use of the learning tools like Moodle platform, Google Classroom room, Zoom, Kahoot , etc to educate and improve the current and evolving needs of the students. In these modern online classes, a teacher's role is no longer confined to simply using the data and supplying the information because the content is available and accessible to the students anytime. The connection of the devices- " The Internet of Things" has a strong impact on our education system. Mobile accessibility delivers information and content to a Student's fingertips and provides our teachers with the ability to create extraordinary 'smart' lessons. The advanced AI and the modern LMX platforms will make personalized recommendations and provide selected content related to student interests and learning habits. The integration of learning experience programmes into online teaching as a powerful content provider with the ability to include all kinds of content with videos, podcasts, etc and an interactive environment with individualized recommendations. Online teaching learning is a part of the curriculum that is dedicated to the students' interest and passions that are related to the general topic of studying. Its main ideology is to stimulate students' curiosity, eagerness to explore and engage.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**344**

File Description	Documents
Data Template	<u>View File</u>

2.Student	
2.1 Number of students during the year	**563**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**424**

File Description	Documents
Data Template	<u>View File</u>

2.3 Number of outgoing/ final year students during the year	**191**

File Description	Documents
Data Template	<u>View File</u>

3.Academic	
3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	<u>View File</u>

3.2	**25**

Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**35**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**31.72**
4.3 Total number of computers on campus for academic purposes	**117**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Bharathiar University and therefore, all departments are mandated to follow the curriculum set forth by Bharathiar University. The college views the excellent curriculum delivery as its most important component. The university's Boards of Studies designs the curriculum, which the college follows. Our faculty members actively participate in the Board of Studies and its sub committees and greatly influence the curricular creation.

The Academic Schedule is framed by a committee led by the Principal and the Heads of the department. It is ensured that a precise schedule that effectively uses the units of time for academic and extracurricular reasons, such as theory and practice is devised right at the beginning of the academic year. By using lectures, ICT, life skills, value education, and additional classes balancing the various forms of engagement every student actively takes part in all the aspects of the curriculum.

The departments work to deliver the curriculum effectively using a

combination of tried-and-true cutting-edge techniques: starting with
an initial evaluation of the student's aptitude and expectations for
the course; and moving forward in accordance with a set of teaching
plans based on an academic calendar that is adequate to cover the
available timeframe but flexible enough to accommodate changes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://docs.google.com/document/d/1D6m3bcTZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h.gjdgxs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar for each programme, containing the Reopening
day, the last day of classes for the semester and the timetable for
CIA/ Model Examinations, is announced by the College at the
beginning of the academic year.

The portions for each of the CIAs are decided in advance, and
faculty members adhere to them. The Continuous Internal Assessment
(CIA) of students includes seminars, assignments, quizzes, and
Internal Assessment (IA) examinations. The revised Bloom's Taxonomy
and the assessment scheme are used by the course instructors to
create CIA question papers, which are then reviewed and approved by
the department head. The examination committee develops an internal
assessment test schedule, which is distributed to stakeholders and
followed precisely.

Post CIA examinations, answer script analysis are all done by the
appropriate course instructors.

The academic committee meetings are where the Principal regularly
reviews the semester's progress and makes appropriate
recommendations. In the event that the university alters the
academic calendar, the institute makes the required adjustments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ehcfw.ac.in/wp-content/uploads/2022/12/EHCFW_College_Calender_2021_2022.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

170

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting societal issues are integrated into our institution's curriculum, including gender equality, environmental awareness, professional ethics, moral values, and human values.

Moral Values, Human Values and Professional Ethics

The first year's curriculum includes an induction programme that focuses on morals and values. Universal Human Values and Professional Ethics are taught to all the students in Part IV as 'Environmental Studies', 'Yoga for Human Excellence' and 'Human Rights'. These papers offer pupils a free atmosphere for instilling ideals and fostering ethical competence. It is in response to a long-felt and pressing need to combine decision-making abilities with value education in their personal, social, and professional lives.

The college observes holidays with national and international

significance, such as International Yoga Day, Republic Day, Women's Day, Independence Day, Teacher's Day, etc. These occasions help pupils develop their moral, ethical, and social ideals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ehcfw.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ehcfw.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

160

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies adopted for advanced learners:

It is required to determine the abilities of the students in the class by the teachers. Based on the ability determined, some students need only guidance and some students need a hard work and regular attention. Hence, the students are divided as Advanced and slow learners based on their ability and performance. After the internal test, Special coaching class incorporating classes on Skill Development, Communicative English, Aptitude and placement are conducted regularly for the first five class toppers in every class to encourage them and make them secure university ranks. Besides, the advanced learners are also encouraged to enroll in MOOC courses – SWAYAM, coaching classes for TNPSC and Civil Service and to participate in extra- curricular activities, inter collegiate paper presentation, Seminars and Symposium.

Strategies adopted for slow learners:

Group study system is encouraged with the help of the advanced learners through which they are urged to actively engage themselves in studies. The teachers take special care for the slow learners. For example, the teachers impart bi-lingual explanations and discussions to the slow learners after the class hours and provide simple yet standard lecture notes, materials to the students for better understanding. Academic and personal counseling are given to the students by the tutor, mentor and the counseling cell. Remedial classes are conducted for the students who are slow learners, absent and who participate in sports and other activities with an aim to improve their academic performance.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CEci M0Ye5PjhV4lfVGrWmpcTWVfKXIUM
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
563	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution has also undergone a paradigm shift heading towards the student- centric learning. Faculties of the college have adopted the student centric methodologies as their primary objective rather than deliberately focusing on the academic achievement alone. In order to promote participative and experiential learning, students are assigned to do assignments. To bring out the talent of the students, Drama, debate, role-play etc., are conducted regularly, which in turn helps them to improve their conversational and communication skills. Discussions and debates on a contemporary topic conducted in the classroom enables the students to reflect and analyze by the eliciting responses to the subject under discussion. The Literary Association functioning in the college empowers comprises of various clubs like drama club, music club etc., which helps the students to exhibit their talent and be a participative learner. Minor and Major projects are done by the students with the guidance of the faculty, which helps them gain knowledge through hands on experience. The institution organizes student activities to promote the spirit of Team work. For instance: NSS Camp, Red cross activities through which social responsibility is inculcated among the youth, Swatch Bharat and Health awareness camp to help the students to learn Art of living. To offer the real life experience to the students, the college permits the students to go on Industrial visits and Field trips.Free internet access in the library and WIFI facilities in campus promotes the habit of self

learning and discussion.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[https://docs.google.com/document/d/14hM4GsbBx_NIStVe9Ar0N4pv6IfJPye2/edit](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To expose students for advanced technology and practical learning, Faculty use tools such as PPT, Video Clipping, Audio Systems and Online Resources. Faculty have been using Online Teaching Platforms like ZOOM and Google Meet to conduct online Lectures. Faculty also use Learning Applications like Google Classroom where many teachers and students join the same class simultaneously. On the same basis quiz and assignments are given grades to evaluate our student's efficiently. Special lectures and technical talks are also arranged by inviting experts from the industry.

Projectors are used for visual teaching.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

329

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has devised an efficient mechanism for conduction of Internal Exams transparently and to deal with exam related grievances and to rectify the grievances in a stipulated time. Two Internal Assessment Tests and a Model exam are conducted each semester by the college. Time table for the test is prepared in Advance and informed to the students a week before. Students from Tamil medium find hard to write in English for those cases special coaching is given.

The institution follows the regulations as mentioned by University and the whole mechanism involved in dealing with grievances associated with the exams are time bound and transparent as per University norms.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1We0jKhrecLhFq3aUPVlPyFq_t22HycYE

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution has a well-organized Exam Committee to systematically conduct the exams and evaluate them transparently. The Answer Scripts are evaluated by the concerned teachers and is

given away to the students. The students check for any discrepancies and if there is any discrepancy, the faculty clarifies them instantaneously without any delay. After the assessments, the report is submitted to the HOD and the Principal by the concerned faculty. The final Internal Assessment Mark is calculated on the basis of mark scored by the students in the two internal and model test, seminar and assignment marks. Faculty evaluates the assignments and seminars by the students based on the canons like Precision, efficiency, clarity, timely performance etc... as followed in the department. The evaluated assignments are returned to the students to avoid any discrepancy and maintain transparency. If any discrepancy reported by students over the assignment mark is immediately resolved by the faculty. The institute strictly follows the criteria of the affiliated University and absolute transparency is maintained in Internal Assessment Tests. Parents are informed about their ward's Performance through Parents Teacher Meeting which is conducted after each internal assessment examination. Students who are absent due to genuine reason or the students who have failed are allowed to write retest for the Internal Assessmentt. The Internal marks of the students are uploaded in the University web portal and the students can access their individual performance level from the University Portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1DM9u jPgkGi199ZZYLEXAqE2aD6-DlApU

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our Institution being affiliated to Bharathiar University, OBE was implemented in our institution in the year 2019 following the norms of University. Programme Outcomes, Programme Specific Outcomes and

Course Outcomes designed by the Bharathiar University for all UG and PG programmes and communicated to all its affiliated institutions. The BoS prepares programme outcomes for each programme to be attained by the learners after the completion of each course. The curriculum and syllabus given by the parent university is discussed meticulously by each department and course outcomes are delineated accordingly. The framed POs, COs and PEOs were circulated amongst the faculty members and students. As the overall attainment levelf PO and CO is evaluated at the university level, the institution initiated various measures to verify the attainment level of the students for the internal assessments. The institution follows both direct and indirect measures to evaluate the attainment of POs and COs. Assignments/Case Studies,Mini Projects, Internships, Group Activities, Club activities Participation in Extension activities and Entrepreneurship activities are the direct measures initiated by the college to find the course and Program Outcome. All faculty members are suitably sensitized on the selection of direct measures in such a way that it leads to comprehensive fulfillment of the POs and COs. The institution has also initiated indirect assessment strategies and implemented them by including the following surveys: Student Satisfaction Surveys, Student feedbacks, Student Exit Survey, Placement Rate and Alumni Survey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/1D6m3bcTZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h.gjdgxs
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (PO's)are the abilities that a student has to achieve by the time they complete the program. PO's include wide areas of knowledge, skills, and personality qualities that a student has to attainthroughout their program till graduation, Course outcomes are the statements related to a specific course of a program. Hence, the students, at the time of completion of their

program will be capable of

- The students gain the proficiency in all the four important skills incorporating (LSRW) Listening, Speaking, Reading and Writing and good communication skills.
- Students accomplish various competences that are essential for their professional career and growth featuring Leadership Quality, Decision making, personal, interpersonal, logical, conceptual and analytical skills.
- The students acquire creative thinking abilities and innovative ideas to facilitate the real world problems and global challenges as a team and independently.
- The Graduates are capable of applying the knowledge of algorithmic principles and computing fundamentals in the modelling and design of computer based systems of varying complexity.
- They are able to provide software solutions for complex scientific and business related problems or processes that meet specified needs with appropriate consideration for the public health, safety and environmental considerations.
- The students are moulded as an industry ready candidates and a better citizen who works towards the upliftment and betterment of the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://docs.google.com/document/d/1D6m3bcTZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h.gjdgxs

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

169

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/drive/folders/10Pq1_xV5jb1asswJKR4pYOsniU1QqKrx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ehcfw.ac.in/wp-content/uploads/2022/12/StudentsSatisfactionSurvey2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://docs.google.com/document/d/1DdRDAYDi fN7XS1BaF-Qudyo0ahltdFap/edit

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The innovative ecosystem created and made available in the college endeavours to bring together the pioneering thinkers of one mind, to discover and ascertain ideas and views by observing the spanking problems that surface in the current world. They attempt to offer propitious solutions that are practically viable and rational at the same time. The Research and Development Committee of the college inculcates a research culture among the Students by encouraging novel thinking and revolutionary models that are effective and functional. This platform provides an opportunity for expression of their contemporary academic ideas and for intellectual interaction among the members of the academia on the same wave length.

The College has been consciously taking initiative steps towards developing an exceptional ecosystem for practical innovations and knowledge-sharing methods. The faculty members are empowered to take up research activities utilizing their inherent skills. They are

encouraged to present their innovative research findings in Conferences/ Seminars and Symposiums conducted within and outside the college. The Research and Development Cell of the institution motivates the students and faculty members to extend scopes to explore their new ideas in the field of research and development. They are persuaded to follow their innovative instincts and focus on areas which reflect their inventive mentality. They are permitted to present their ground-breaking ideas in debates, group-discussions, poster-presentations, exhibitions, quizzes and so on. Moreover, the students are given opportunities to explore their creative side through their project work, internship programmes and such similar activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/18MCl-0zMYqI2BAIsAoyrjmPBDWPsbar1/edit

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://drive.google.com/drive/folders/11cnoGVJHm66u4Sz7_EAq-V39R7SziQtv
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is conscious of its immense social responsibility and therefore, caters to the need of the neighboring community in all the ways possible.

NATIONAL SERVICE SCHEME

The Motto of the National Service Scheme is: "NOT ME BUT YOU" This reflects the essence of democratic living and upholds the need for selfless service. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole. The National Service Scheme is aimed to develop the personality of NSS volunteers through community service.

The NSS Unit comprises of two Programme Officers and 200 volunteers (100 per unit).NSS Advisory committee comprises of Dr. K. Sujatha: Principal, Dr.M.C.Nisha: NSS Programme Officer (Unit II) and Dr. A. Rosilda Manju: NSS Programme Officer (Unit II).

The NSS volunteers participate in various rallies/awareness programmes for Anti-Drug Abuse, Dengue, Swachch Bharat, Saving Water, Disaster Management, World Population Day, Plastic Eradication, Traffic Rules,Road Safety, Legal Aids, Cancer and policies regarding, Environmental and Forest Conservation, Farmer's Scholarship, Tribute to Police Officers, Abdul Kalam's death anniversary etc., and also in programmes observing/commemorating important days like World Yoga Day, Independence Day, Republic Day, Voters' Day, World Tourism Day.

In addition to these, YRC and Red Ribbon Club encourages the student volunteers to donate blood to the needy,tree-planting initiatives and to participate in competitions/programmes organized by the District Youth Red Cross and Red Ribbon Club.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1EzB3 2yC6favMtKc-vhNpeH4KAntHLGyG
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

81

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

150

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Emerald Heights College for Women, Ooty, has been a pioneer institution in the hills of Nilgiris, promoting cultural and educational aspects of women students, Since 1969. The College has been providing a creditable service in this accord. It dedicates to the holistic progress, with its competent and dedicated staff who exceptionally thrive to motivate students to preserve, face life's situations and challenges, and achieve success.

The college believes that comprehensive student and faculty growth is achieved through a variety of platforms. Hence the college trains young people to be conscious, enthusiastic and responsible by providing them with solid conceptual knowledge as well as practical applicability. To achieve this through their various academic and non-academic pursuits, the college has 35 well-furnished classrooms, 2 auditoriums, multiple playgrounds, 4 science laboratories, 3 computer laboratories and a central library and hostels. The laboratories are updated with latest softwares and devices.The well equipped labs with high end instruments are soundly maintained by the faculty concerned and a lab assistant. Library is updated regularly with books and recent publications in accordance with the changing syllabus. The campus is also wifi enabled. The computer labs are updated with latest softwares. The other basic facilities like Rest Rooms, Canteen, Safe Drinking Water Facility are also well maintained. Thus the college attempts to validate its prime purpose by disseminating values to achieve excellence in education.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1UJMBuSYT uhk1Qf8G0rBU-g_G-8maoru1/edit

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute provides facility for the students to actively take

part in the sports and cultural activities in the campus.All the Under Graduate students are encouraged and motivated to take sports and games as their extra-curricular activities. The Physical Education Department maintains the grounds for both indoor and outdoor games. It has a Basket Ball Ground and Morrum Volley Ball Ground. It also has the facilities for promoting indoor games like chess, carram and Table Tennis. Coaches for various games and sports are made available for the students by the Physical Education Department. Besides, Senior Coaches who are experts and eminent in their selective games are invited to the Institution to give special coaching to the students in their respective games. Students are given permission in the evenings to practice. They are encouraged to participate in the inter-collegiate and state level competitions.

The college has two auditoriums for organizing Conference, conducting departmental association activities, cultural events and other celebrations throughout the year. Some of the events conducted includes Inter departmental Culturals, Annual Sports Day,Freshers's Meet, Farewell to outgoing students, Yoga Day Celebrations and many others.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1-bHfyz1I Bf-hiXJ6Nu5RPfLjG6yfPknW/edit

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1vWc- piKKyvgQcMzLVzVSfuzCtg1S2CZI
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software : CampesiLIB

Nature of Automation : Fully

Version :6.4.9

Year of Automation: 2017

College Library is computerized and has Barcode facilities. The 6.4.9 version of campesiLIB software installed in the year of 2017, is a computerized academic management processing and Expert system Information. This facility provides information about the library to the users and helps in library management. Transactions like issue/return are done with Bar Coding Technology. Library housekeeping Automation function manages to make library function at its best. It includes circulation and other maintenance activities for the books and other materials for the access of our students and staffs. OPAC module (Online Public Access Catalog) is installed for viewing the library materials by members. One can browse the documents by author, title, subject and document type. Online Gate Register works with trigger less barcode scanner to register students and staff entries at the place of entry. The computers are used for supporting the clerical function is acquisitions. The

library uses the information storage and retrieval of bibliographic records to make an ease for the users. The library also provides necessary guidance for reference documents. The Library functions and manages in a way that it helps the research scholars and faculties with digital archive of the research output. The Library also has special collections, news paper clippings and question banks and journals. The total numbers of books available are about 23,444. The library has e-learning facility which has separate computers for the users to search for necessary e-resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://drive.google.com/drive/folders/1O7EA1i98nSFl3R32BMyeMO_LikOFA6Ov

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.26147

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

62

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. The institute has computers with a configuration of Operating system windows 7,linux.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fibre Ring Network.This core switching is further extended to Distributed Switching for departments.

Wi-Fi facility: Computer Science department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Hostels, Department corridors. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art VNET Wi-Fi access points to provide the Wi-Fi internet

access through Wi-Fi zones.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1YIvKWVXB c3q3TvU0Ll_k6LCb0VXldnq7/edit

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.85

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well established system for the maintenance and optimal use of infrastructure. A systematic model has been followed by the college to ensure proper maintenance. The physical facilities of the campus like classroom cleanliness and proper sanitization are maintained by the multi-tasking staff. Electricians, plumbers and other workers are hired on a contract basis to regularly maintain the effective functioning of the available resources. They are monitored by the head clerk. Sports room and Play ground are maintained by the support staff under the supervision of Physical Director.Fire safety machines are installed. The overall security is maintained by proper Gate keeping. Surveillance cameras are installed at many places to ensure a safe environment. Other academic facilities maintenance of log books and other learning resources are done in the respective departments under the supervision of the Heads of the Departments. The labs are also well maintained by the lab assistants. The instruments are serviced periodically. Stock registers are also well recorded. The library resources are not just updated regularly but are also pest controlled using insect repellants. The ICT facilities like updating with licenses, anti-virus for a safe browsing are upheld by the computer staffs and other technicians of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1wKmLgn49Hlhd84LzvnA9sSe5yJc8i9mn/edit

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/folders/1Kj5ylmrDT4nlG4fLdKtYR4cD6t8V4IRa
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each department has the class wise representatives to interact with the faculty and administrative authorities. Class representatives , Hostel representative and Sports Secretary who are part of IQAC

provide their suggestion for conducting cultural activities. Students organized a number of events like Freshers day , Teachers day , Christmas celebration , Pongal festival , Women Day , Hostel day and Farewell Party for the outgoing students whole heartedly. Apart from this they also render their support to the college function like Independence Day , Republic day , College Day and in Departmental activities. They contribute their service to the students who are not in good health. The hostel representative assists and participate in the efficient and smooth functioning of the hostel. Placement cell has helped in channelizing the students career. In this way the college provides platform to the students to showcase their talent and creative skills and also promote the Team spirit and leadership qualities of the students.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1XeSSsm78pap8BABS5mBy9pFuQG6gOt_I
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of our college is quite contented with the way they had been groomed and moulded. In

the first year they were provided Induction Programme and Bridge Course. Periodical Meetings with

the Alumni served as the platform to share their experiences, views and the time they had in their

Alma Mater. Several events to benefit them had been organized and each programme enabled

them to identify their unique potential.

They were satisfied with curricula, teaching methodologies, learning resources, evaluation, remedial

coaching, and Awareness Programmes. Educational Tour had been organized and it helped them to

understand our Ecosystem, environment, people – their customs and habits. As part of Extension

Activity and Best Practices their visit to Old Age Home, Orphanages, Home for the Destitute and

tribal centres helped them to realize their social responsibilities.

The girls after the completion of their Programme, passing out of the campus express their feelings

that they miss their Alma Mater. Whenever they had time they visit the college and they feel

delighted to share their experiences and they are happy to visit our college as the guest speaker in

order to motivate the students to achieve something great and glorious .

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1wmd-pD9AEae4mLZ2NlzV5KhSEPUnWngs
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Emerald Heights College for women was started in the year 1969 at the hills of Ooty to provide quality education to the downtrodden girl children. The college has been rendering more than 50 years of laudable service in the field of women's education by taking the added challenge of catering primarily to the economically under privileged and tribal communities. This quest for the holistic development of those girl children has been driving the decision makers of the Institution in every aspect starting from scheming their vision and mission.

The college works with the vision of transforming young girls into technically competent and socially committed women who excel in their chosen fields. The Institution is fully aware of the famous adage - that educating women is tantamount to educating a whole family and hence the college is working towards empowering them both professionally and personally. The motto of the college is "Rise and Shine" i.e. to create individuals who always strive to be a good human being, who selflessly saves and serves society, who shoulders social and moral responsibilities to face the challenges of life, who educates, elevates and emulates high ideals and who are good leaders.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CK2Z XJVwyqhZChN09LiTeJS4VE74qXbM
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution always promotes a culture of participative management to ensure transparency both in academics and administration.

Administrative decentralization: The multi-layered hierarchy of the institution ensures that the academic objectives and measurements effectively reaches the students. The leadership includes the Principal as the Head of the Institution. The members of the council include the senior staff members. Periodical meeting of the council and frequent interactions with the staff members and students ensure that the policies and changes in the framework are done with the consultation of all the stakeholders and are in tune with the statedmission of the college. The leadership has adopted the strategy of conducting daily assembly, periodical tutorial system, extension activities in the neighbourhood, collaboration with the industries for a better progress.

Academic decentralization: The decision regarding academics is made with the student council representatives, alumni, mentors, Head of the departments and the head of the institution. The needs of the students are identified through meetings with the student representatives. The infrastructural needs of the Institution and the individual departments are fulfilled by the optimum utilization of the funds received from state government and UGC. Regular parents - teachers association meetings, discussion with student's council members ensures a fair deployment of the academic policies. The leadership encourages the students to participate in the Co-curricular and extracurricular activities like inter collegiate competitions, extension activities, NSS, Red Ribbon Club, YRC, Rotract and Consumer Club etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/10c4R ql- rcwwm8P3gA6lFlQu-PpO5lHn
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/Perspective plan is effectively deployed.

Strategic plans are based on the vision and mission of the college and provide direction for the achievement of predetermined goals.

Following plans are projected after proper discussion and considering the short term, medium term plans.

- **To provide quality education for the students.**

- **Publishing paper in reputed journals by faculty members and encourage students to do the same.**
- **Industrial and Field Visits, Alumni interaction .**
- **Participation in Conferences.**
- **Presenting projects at reputed institutes by students.**
- **Guest Lecture, Association Activities of respective departments.**

- **ICT-based teaching and learning.**
- **Industrial visits to various business premises.**
- **Organize Study tours for students.**
- **Encouraging the teachers to participate in Orientation Programme, Refresher Courses, Short Term Courses, etc.**
- **Encourage students to participate in Seminars, Conferences and workshops.**
- **Provide Remedial Coaching to Slow Learners.**
- **Identification of Fast Learners and help them to achieve their potential.**

- **Continuous tracking of Attendance of the students.**
- **Conduct periodic and need-based meetings.**

- **Promote team-spirit and healthy relations amongst staff**

members of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://drive.google.com/drive/folders/1CuO7 WaS8EgSC1-5ga-aesXu-aARAhbg8
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution adopts the following setup to deploy its policies at various levels.

The secretary is the administrative head of the college. The Principal being the academic head, works meticulously for furthering the objectives of the college. The Principal ensures proper governance of the college by abiding to the rules and regulations and is assisted by the academic and administrative staff. The Heads of the departments are directly responsible for the functioning of their respective departments. Planning for the curricular activites, co-curricular and extra-curricular activities, association activites, extension activities, conduct of the internal exams etc are directly planned and implemented at the approval of the Heads of the departments. The members of the faculty assist the Heads of their respective departments in their endeavours. At the college level, the Academic Duties are distributed to the departments in rotation (for example Institution Cultural, NAAC, Placement in-charge). Several committees are formed at the college level and each committee is assisted by at least one senior member of the faculty for its effective functioning. (Anti-Ragging Committee etc). The administrative staff help in assisting the students get their scholarships promptly in addition to maintaining the administrative and academic records. The recruitment of teaching and non-teaching staff and their promotional policies and service rules are in accordance with the latest regulations of the UGC and TamilNadu Government and Bharathiar University.

File Description	Documents
Paste link for additional information	https://ehcfw.ac.in/governance-2/
Link to Organogram of the institution webpage	https://ehcfw.ac.in/governance-2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college effects several welfare measures for both teaching and non-teaching staff as per the norms. The college helps in sanctions of leave for special cases like childcare, maternity, medical emergency etc. All the staff members can avail restricted holidays, medical insurance schemes, GPF, housing loans, vehicle loan, LTC, festival advance and membership in co-operative society.Leave On-Duty is given for the members of the faculty to attend skill-based trainingprogrammes like orientation courses and refresher courses to enhance the knowledge of their subjects and to attend theacademic programs and events like conferences, seminars etc., to keep them abreast with changing paradigms in education. Training is given to the faculty for technology enabled learning.The faculties are motivated to undertake major and minor research projects. The faculties are encouraged to publish books and also research papers

in national and international journals. The college provides a clean and spacious ambience with proper sanitation facilities. Seminar halls, Canteen, upgraded library, health care center are few among the other necessary amenities provided by the college. The welfare measures for the non-teaching include training in Basic Computer skills to all the non-teaching staff,according to their learning ability, age and experience.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1mE448Bawbxf98lhc_yeP-VijE20rIp7w
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A healthy and cohesive working atmosphere is provided inside the campus.The profile of the members of the faculty are reviewed periodically the Heads of Departments and the Principal.The faculties are motivated to take up various programmes like short

term courses, orientation and refresher courses to keep their profile updated. The faculties enrich their teaching methodology after attending various courses of the Academic staff Institution of various Universities. In addition to that feedback about each staff is collected at the end of each yearto evaluate their performance. A Self-appraisal form must be submitted by the faculty through the institution to the J.D. office for CAS promotions as per the UGC norms.Reviewing the performance of the staff, eminent faculty members are recognized as members of board of studies, senate and syndicate. They have been nominated as members of the academic council and the Institution committee.Eminent teachers are recognized and honoured during the Institution day.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1K1299tdx cCnfW2Gdbqxu8Y_9QkOrvE3C/edit
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an Aided Institution the Internal Audit is conducted by the Joint Director of Collegiate Education, Coimbatore and External Audit is conducted by the Accountant General.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1TAMR IUmRY7qw8qX8qcKzyq4yJlLjWg3K
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government Aided Institution the financial sources are from the government through Director of Collegiate Education and through the Joint Director of Collegiate Education, Coimbatore. The expenditure bills are presented to Joint Director of Collegiate Education. The amounts are paid to the parties through Electronic Clearance System by the Regional Joint Director of Collegiate Education, Coimbatore through treasury. The fee permitted by the TamilNadu Government is collected from the students every year and deposited in the Syndicate Bank, Ooty.University fees structures corresponding to the Affiliated University is being collected from the students. All the students in the aided are given tuition free of cost. The special fees are collected from the students under various heads such as Games, Magazine, Calendar etc, and are being spent for the purpose for which it was collected.Reconciliation is done whenever needed and certificate of the acceptance from Regional Joint Director of Collegiate Education, Coimbatore is obtained.

As an Aided Institution there is no provision for resource mobilization. The Management's Contributions are obtained from the Nilgiri Education Society. The other way is to sendproposals to UGC and TANSCHE for funding.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1TAMR IUmRY7qw8qX8qcKzyq4yJlLjWg3K
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college functions with an objective to promote the goals of the college.The IQAC comprises Principal as the Chairman. The IQAC of the Institution collects feedback from the students on the aspects of curriculum, teaching methods and institutional performances.The IQAC communicates and engages the staff from different constituents of the institution through periodic meetingsand their suggestions are carried to the council for better academic and administrative pursuits. The meeting resolutions are represented to the principal and the decisions are approved by the management.

File Description	Documents
Paste link for additional information	https://ehcfw.ac.in/wp-content/uploads/2021/11/20-21-Minutes-of-IQAC-.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the continuous assessment of teaching and learning process. Teaching and learning is assessed based on student's feedback system. Format for the feedback is prepared by the Committee members and given to all the students at the end of the academic year. The feedback forms are collected and consolidated by the Heads of the Department. The IQAC compiles the feedback of the students for the entire Institution. Based on the outcome of the feedback, the Head of the Department will inform the staff about the strengths and weakness.The IQAC of the Institution sends its annual reports to the NAAC Office online regularly with all the quality details of the institution. The IQAC organizes seminars periodically to be abreast of the latest developments in various fields.

In each department pass percentage of the students, syllabus, library facilities and student strength are scrutinized by the

members of academic audit. The recommendations of the academic audit are sent to the Board of Studies. These recommendations are implemented by the respective departments. They mainly pertain to syllabus content.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/148FP Z5IFq-CG3Z4L1jWqOlpLj7EsbAQE
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ehcfw.ac.in/aqar/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated measures for creating the right kind of

gender sensitive environment leading to mutual respect regardless of gender. Gender sensitization was handled effectively by motivational speeches from eminent speakers who opened up new visitors and perspectives of gender equality.

The college organized the following programmes to raise awareness about gender justice

- Awareness on PoshaanMaah
- Awareness on Sexual Harassment
- Legal Awareness Programme
- International Women's Day was observed by celebrating women hood through talks and cultural programmes.

All these programmes focused to provide awareness about creating a society which values and supports women and prepare them for the social work in respect of career opportunities. The institutions primary concern is the safety and security of the students and faculty members. Our college provides safe and inclusive environment to students and faculty members. For safety and security of the students the following are maintained

- Uniform dress code and ID card
- CCTV surveillance
- Gated campus with security at the entrance.
- Ragging Curb Committee, Grievance redressel cell, Anti- sexual harassment cell and various committees looks into the well- being of the student community.
- Yoga and Meditation for confidence building

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/15knuf3XT-yMF8xKIn2egwLVvwBJYkm3n/edit
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1qznTL13FylyJQcmrDLpsz5mQakL5EkUo/edit#heading=h.gjdgxs

7.1.2 - The Institution has facilities for alternate sources of energy and energy

D. Any 1 of the above

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

1. The college maintains a clean campus with regular clean-up activities.

2. The collection and disposal of waste is done systematially in all the classrooms, labs and office.

3. Used papers and paper waste are disposed through authorized vendor.

4. The maximum communiation inside the campus is made oline minimizig paper usage.

5. College has installed separate dust bins in the premises for segragation of plastic waste.

6. The bioderadable waste and non-biodegrdable waste are systematically collected, segregated in college.

7. The waste segregated are taken by Nigiri Municipality regularly to the government recycling center and for manure production.

E-Waste Management

1. Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.

2.The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration in

workshops for students of nearby schools.

3.The regular collection and dsposal of e-waste is done through authourized vendors.

4.The condemened computers and computer accessories are sold to the professional vendors for proper disposal.

5.Some of the reusable electronic components like resistors, capacitors, inductors, diode, transistor, thermistors etc. are removed from the gadgets and used by students for projects in DIY.

HAZARDOUS CHEMICALS

1.Hazaradous and Radioactive materials are not generated in the college.

2.Laboratory chemicals are safely stored in glass containers with name stickers and placed separately in the cupboards.

3.Spilling of chemicals are handled safely and wiped out immediately.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

D. Any 1 of the above

facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Diverse group of students are admitted in the college.The College provides equal opportunity and access to education for all students.The institution stimulates programmes for instilling goals of liberty and harmony that are integrated for the holistic developments of students. The college, National Service Schemeunits, Youth Red Cross, Clubs and Committeshave arranged numerous programmes to build a comprehensive environment for the students to identify the purpose of their existence.

SadbhavanaDiwas, Social Justice Day, NSS Day, Indian Constitution Day and Observance of Communal Harmony, Vigilance Week were observed by all the students which encouraged them to uphold human values and to learn the new spheres of life.

Cultural and religious programmes like Diwali,Pooja, Christmas were celebrated with love and happiness. Programmes like Teachers' Day, Fresher's Day, Farewell party were arranged and celebrated.

All the departments actively arranged programmes to exhibit skills and develop creativity of students. The aim behind all these programmes organized by the institution and National Service Scheme

is to infuse love, respect and care towards elder people, teachers and peer group. These activities further focus on raising the career and character of a student.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Emerald Heights College for Women focuses on establishing constitutional rights and values by organizing various programmes and activities which strengthen the constitutional values and inculcates constitutional obligations and patriotism among students and staff.Regular assembly and thought for the day inculcates valuesand responsibilities in the students.

Students are given an opportunity to understand their duties and responsibilities towards the country for which Independence Day and Republic Day are celebrated with due respect. The students are being reminded of the prominent freedom fighter who sacrificed their lives for making India independent.

As a part of celebrating International Yoga Day the students participated in poster making competition and created awareness about yoga. The students were motivated to participate in Declamation Contest on Patriotism and Nation Building, Online competition on "Election awareness". These helped to shape the students vision and character towards making India self- reliant. Virtual pledges were taken on SadhbavanaDiwas, Social Justice Day. Vigilance Week, Indian Constitution Day, National Voters Day, Bonded Labour System Abolition Day.through these events the students were educated that no caste, creed or colour can break the constitution and unity of Indian Citizens.

All these initiatives of the institution provide awareness to staff and students on constitutional rights, values, duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1DWz7x1IhxT6phJSXYyXjmGvawnlBbtFD/edit
Any other relevant information	https://docs.google.com/document/d/1DWz7x1IhxT6phJSXYyXjmGvawnlBbtFD/edit

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution commemorates the National/International days with great enthusiasm and fervor by upholding its holistic vision.

To install patriotism and nationalism in young minds, all the students along with National Service Scheme units observe Independence Day, Republic Day, Netaji Subhas Chandra Bose birth anniversary. To impart the significance of sound health the college along with National Service Scheme observed International Yoga Day,

World No Tobacco Day, International Day against Drug and Illicit Liquor. The National Service Scheme units observed Gandhi Jayanthi, Teacher's Day by organizing different programmes.

Celebrating different festivals in an institution is in itself a learning experience.The institution transcends the cultural, linguistic, geographical barriers by celebrating various festivals like Diwali, Ayudha Pooja, Christmas, Onam and Holi. International Day of Girl Child, International women's Day are observed to foreground and empower the women in society.These celebrations develop a sense of integrity among the students and they learn to respect every culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I Extension Activity

Objectives of the Practice:

   1. To indoctrinate a sense of social responsibility.

The Context:

The students actively partake in several extension activities outside the college.

The Practice:

The students of the Department of English visited Kollimalai village, Ooty, on 17.12.2021at 10.00 am.

The students of the Department of Zoology were taken to the Tribal Toda mund

NSS volunteers involved in cleaning programme at railway station on 17/12/2021.The students visited an old age and orphan home located at Dhenallai Village on 21/12/2021. and donated dress materials, provisions, fruits and snacks andrupees ten thousand (10000).

Evidence of Success:

This practice creates a sense of social responsibility in the minds of the students and enables them to gain insight about their value system.

Problems encountered and Resources required:

Most of the places chosen for these kind of extension activities are located in very remote areas. Lack of transportation facilities at the appropriate timing was a major difficulty.

II Career Guidance

Objectives:

1. To help the student to figure out what they want out of education and life.

Content.

Seminars, webinars, workshops and extempore competitions and quiz were organised by departments

The practice:

In collaboration with District Employment Office, Ooty the centre organises coaching classes for students.

Evidence of success:

The students acquired self-knowledge, developed specific career and educational goal, developed problem solving and decision making skills.

Problems Encountered:

In spite of vast number programme organised the students do not have a clear understanding of the nature and importance of the employability skills.

File Description	Documents
Best practices in the Institutional website	https://ehcfw.ac.in/best-practices/
Any other relevant information	https://drive.google.com/drive/folders/1e2hl9U35YvF_WcS4-1ZtZvh4jbC-pBrN

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Emerald Heights college for women is a pioneer institution started with the prime objective of catering to the educational requirements of the poor and Nilgiri Tribes.

Various departmental clubs aims excellence and relevance in education through development with focus on emerging areas, training aimed at professional competency, career preparation, creativity and adaptability to change, promotion of advanced studies.

Our college has extension activities and extracurricular activities like NSS, YRC, RRC, Students Welfare Cell, Placement cell, Citizen consumer club, etc. Our NSS has served excellently over the years for the benefit of the society in general and rural community in particular, covering many villagers in and around Ooty, trying to make them self-sufficient, clean and green. Student's welfare Cell and Placement Cell of our college gives continuous counseling to the students and as what they may do after graduation and coaching class for TNPSC group exams are conducted with the help of employment office, Ooty. Our college has been permitting in campus and off campus interviews conducted by various companies and Institutions. Many talented students have benefited from this unique opportunity.

The staff and management expect every student of the Institutionto live up to the motto of the college "RISE AND SHINE"

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Bharathiar University and therefore, all departments are mandated to follow the curriculum set forth by Bharathiar University. The college views the excellent curriculum delivery as its most important component. The university's Boards of Studies designs the curriculum, which the college follows. Our faculty members actively participate in the Board of Studies and its sub committees and greatly influence the curricular creation.

The Academic Schedule is framed by a committee led by the Principal and the Heads of the department. It is ensured that a precise schedule that effectively uses the units of time for academic and extracurricular reasons, such as theory and practice is devised right at the beginning of the academic year. By using lectures, ICT, life skills, value education, and additional classes balancing the various forms of engagement every student actively takes part in all the aspects of the curriculum.

The departments work to deliver the curriculum effectively using a combination of tried-and-true cutting-edge techniques: starting with an initial evaluation of the student's aptitude and expectations for the course; and moving forward in accordance with a set of teaching plans based on an academic calendar that is adequate to cover the available timeframe but flexible enough to accommodate changes.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://docs.google.com/document/d/1D6m3bcTZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h.gjdgxs

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar for each programme, containing the Reopening day, the last day of classes for the semester and the timetable for CIA/ Model Examinations, is announced by the College at the beginning of the academic year.

The portions for each of the CIAs are decided in advance, and faculty members adhere to them. The Continuous Internal Assessment (CIA) of students includes seminars, assignments, quizzes, and Internal Assessment (IA) examinations. The revised Bloom's Taxonomy and the assessment scheme are used by the course instructors to create CIA question papers, which are then reviewed and approved by the department head. The examination committee develops an internal assessment test schedule, which is distributed to stakeholders and followed precisely.

Post CIA examinations, answer script analysis are all done by the appropriate course instructors.

The academic committee meetings are where the Principal regularly reviews the semester's progress and makes appropriate recommendations. In the event that the university alters the academic calendar, the institute makes the required adjustments.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://ehcfw.ac.in/wp-content/uploads/2022/12/EHCFW_College_Calender_2021_2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating	**B. Any 3 of the above**

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

170

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting societal issues are integrated into our institution's curriculum, including gender equality, environmental awareness, professional ethics, moral values, and human values.

Moral Values, Human Values and Professional Ethics

The first year's curriculum includes an induction programme that focuses on morals and values. Universal Human Values and Professional Ethics are taught to all the students in Part IV as 'Environmental Studies', 'Yoga for Human Excellence' and 'Human Rights'. These papers offer pupils a free atmosphere for instilling ideals and fostering ethical competence. It is in response to a long-felt and pressing need to combine decision-making abilities with value education in their personal, social, and professional lives.

The college observes holidays with national and international significance, such as International Yoga Day, Republic Day, Women's Day, Independence Day, Teacher's Day, etc. These occasions help pupils develop their moral, ethical, and social

ideals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

132

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	**A. All of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://ehcfw.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows | **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ehcfw.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

173

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

160

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Strategies adopted for advanced learners:

It is required to determine the abilities of the students in the class by the teachers. Based on the ability determined, some students need only guidance and some students need a hard work and regular attention. Hence, the students are divided as Advanced and slow learners based on their ability and performance. After the internal test, Special coaching class incorporating classes on Skill Development, Communicative English, Aptitude and placement are conducted regularly for the first five class toppers in every class to encourage them and make them secure university ranks. Besides, the advanced learners are also encouraged to enroll in MOOC courses – SWAYAM, coaching classes for TNPSC and Civil Service and to participate in extra-curricular activities, inter collegiate paper presentation, Seminars and Symposium.

Strategies adopted for slow learners:

Group study system is encouraged with the help of the advanced learners through which they are urged to actively engage themselves in studies. The teachers take special care for the slow learners. For example, the teachers impart bi-lingual explanations and discussions to the slow learners after the class hours and provide simple yet standard lecture notes, materials to the students for better understanding. Academic and personal counseling are given to the students by the tutor, mentor and the counseling cell. Remedial classes are conducted for the students who are slow learners, absent and who participate in sports and other activities with an aim to improve their academic performance.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CEciM0Ye5PjhV4lfVGrWmpcTWVfKXIUM
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
563	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution has also undergone a paradigm shift heading towards the student- centric learning. Faculties of the college have adopted the student centric methodologies as their primary objective rather than deliberately focusing on the academic achievement alone. In order to promote participative and experiential learning, students are assigned to do assignments. To bring out the talent of the students, Drama, debate, role-play etc., are conducted regularly, which in turn helps them to improve their conversational and communication skills. Discussions and debates on a contemporary topic conducted in the classroom enables the students to reflect and analyze by the eliciting responses to the subject under discussion. The Literary Association functioning in the college empowers comprises of various clubs like drama club, music club etc., which helps the students to exhibit their talent and be a participative learner. Minor and Major projects are done by the students with the guidance of the faculty, which helps them gain knowledge through hands on experience. The institution organizes student activities to promote the spirit of Team work. For instance: NSS Camp, Red cross activities through which social responsibility is inculcated among the youth, Swatch Bharat and Health awareness camp to help the students to learn Art of living. To offer the real life experience to the students, the college permits the students to go on Industrial visits and Field trips.Free internet

access in the library and WIFI facilities in campus promotes the habit of self learning and discussion.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/14hM4Gs bBx_NIStVe9Ar0N4pv6IfJPye2/edit

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To expose students for advanced technology and practical learning, Faculty use tools such as PPT, Video Clipping, Audio Systems and Online Resources. Faculty have been using Online Teaching Platforms like ZOOM and Google Meet to conduct online Lectures. Faculty also use Learning Applications like Google Classroom where many teachers and students join the same class simultaneously. On the same basis quiz and assignments are given grades to evaluate our student's efficiently. Special lectures and technical talks are also arranged by inviting experts from the industry.

Projectors are used for visual teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

329

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has devised an efficient mechanism for conduction of Internal Exams transparently and to deal with exam related grievances and to rectify the grievances in a stipulated time. Two Internal Assessment Tests and a Model exam are conducted each semester by the college. Time table for the test is prepared in Advance and informed to the students a week before. Students from Tamil medium find hard to write in English for those cases special coaching is given.

The institution follows the regulations as mentioned by University and the whole mechanism involved in dealing with grievances associated with the exams are time bound and transparent as per University norms.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1We 0jKhrecLhFq3aUPV1PyFq_t22HycYE

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution has a well-organized Exam Committee to systematically conduct the exams and evaluate them transparently. The Answer Scripts are evaluated by the concerned teachers and is given away to the students. The students check for any discrepancies and if there is any discrepancy, the faculty clarifies them instantaneously without any delay. After the assessments, the report is submitted to the HOD and the Principal by the concerned faculty. The final Internal Assessment Mark is calculated on the basis of mark scored by the students in the two internal and model test, seminar and assignment marks. Faculty evaluates the assignments and seminars by the students based on the canons like Precision, efficiency, clarity, timely performance etc... as followed in the department. The evaluated assignments are returned to the students to avoid any discrepancy and maintain transparency. If any discrepancy reported by students over the assignment mark is immediately resolved by the faculty. The institute strictly follows the criteria of the affiliated University and absolute transparency is maintained in Internal Assessment Tests. Parents are informed about their ward's Performance through Parents Teacher Meeting which is conducted after each internal assessment examination. Students who are absent due to genuine reason or the students who have failed are allowed to write retest for the Internal Assessmentt. The Internal marks of the students are uploaded in the University web portal and the students can access their individual performance level from the University Portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drive.google.com/drive/folders/1DM 9ujPgkGi199ZZYLEXAqE2aD6-DlApU

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our Institution being affiliated to Bharathiar University, OBE was implemented in our institution in the year 2019 following the norms of University. Programme Outcomes, Programme Specific Outcomes and Course Outcomes designed by the Bharathiar University for all UG and PG programmes and communicated to all its affiliated institutions. The BoS prepares programme outcomes for each programme to be attained by the learners after the completion of each course. The curriculum and syllabus given by the parent university is discussed meticulously by each department and course outcomes are delineated accordingly. The framed POs, COs and PEOs were circulated amongst the faculty members and students. As the overall attainment levelf PO and CO is evaluated at the university level, the institution initiated various measures to verify the attainment level of the students for the internal assessments. The institution follows both direct and indirect measures to evaluate the attainment of POs and COs. Assignments/Case Studies,Mini Projects, Internships, Group Activities, Club activities Participation in Extension activities and Entrepreneurship activities are the direct measures initiated by the college to find the course and Program Outcome. All faculty members are suitably sensitized on the selection of direct measures in such a way that it leads to comprehensive fulfillment of the POs and COs. The institution has also initiated indirect assessment strategies and implemented them by including the following surveys: Student Satisfaction Surveys, Student feedbacks, Student Exit Survey, Placement Rate and Alumni Survey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/1D6m3bcTZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h.gjdgxs
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (PO's)are the abilities that a student has to

achieve by the time they complete the program. PO's include wide areas of knowledge, skills, and personality qualities that a student has to attainthroughout their program till graduation, Course outcomes are the statements related to a specific course of a program. Hence, the students, at the time of completion of their program will be capable of

- The students gain the proficiency in all the four important skills incorporating (LSRW) Listening, Speaking, Reading and Writing and good communication skills.
- Students accomplish various competences that are essential for their professional career and growth featuring Leadership Quality, Decision making, personal, interpersonal, logical, conceptual and analytical skills.
- The students acquire creative thinking abilities and innovative ideas to facilitate the real world problems and global challenges as a team and independently.
- The Graduates are capable of applying the knowledge of algorithmic principles and computing fundamentals in the modelling and design of computer based systems of varying complexity.
- They are able to provide software solutions for complex scientific and business related problems or processes that meet specified needs with appropriate consideration for the public health, safety and environmental considerations.
- The students are moulded as an industry ready candidates and a better citizen who works towards the upliftment and betterment of the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://docs.google.com/document/d/1D6m3bc TZp_yTGOmm5xLK_wAXuCz6_gfa/edit#heading=h. gjdgxs

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

169

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://drive.google.com/drive/folders/10Pq1_xV5jb1asswJKR4pYOsniU1QqKrx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ehcfw.ac.in/wp-content/uploads/2022/12/StudentsSatisfactionSurvey2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://docs.google.com/document/d/1DdRDAYDifN7XS1BaF-Qudyo0ahltdFap/edit

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The innovative ecosystem created and made available in the college endeavours to bring together the pioneering thinkers of one mind, to discover and ascertain ideas and views by observing the spanking problems that surface in the current world. They attempt to offer propitious solutions that are practically viable and rational at the same time. The Research and Development Committee of the college inculcates a research culture among the Students by encouraging novel thinking and revolutionary models that are effective and functional. This platform provides an opportunity for expression of their contemporary academic ideas and for intellectual interaction among the members of the academia on the same wave length.

The College has been consciously taking initiative steps towards developing an exceptional ecosystem for practical innovations and knowledge-sharing methods. The faculty members are empowered to take up research activities utilizing their inherent skills. They are encouraged to present their innovative research findings in Conferences/ Seminars and Symposiums conducted within and outside the college. The Research and Development Cell of the institution motivates the students and faculty members to extend scopes to explore their new ideas in the field of research and development. They are persuaded to follow their innovative instincts and focus on areas which reflect their inventive mentality. They are permitted to present their ground-breaking ideas in debates, group-discussions, poster-presentations, exhibitions, quizzes and so on. Moreover, the students are given opportunities to explore their creative side through their project work, internship programmes and such similar activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/18MCl-0zMYqI2BAIsAoyrjmPBDWPsbar1/edit

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://drive.google.com/drive/folders/11c noGVJHm66u4Sz7_EAq-V39R7SziQtv
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is conscious of its immense social responsibility and therefore, caters to the need of the neighboring community in all the ways possible.

NATIONAL SERVICE SCHEME

The Motto of the National Service Scheme is: "NOT ME BUT YOU" This reflects the essence of democratic living and upholds the need for selfless service. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole. The National Service Scheme is aimed to develop the personality of NSS volunteers through community service.

The NSS Unit comprises of two Programme Officers and 200 volunteers (100 per unit).NSS Advisory committee comprises of Dr. K. Sujatha: Principal, Dr.M.C.Nisha: NSS Programme Officer (Unit II) and Dr. A. Rosilda Manju: NSS Programme Officer (Unit II).

The NSS volunteers participate in various rallies/awareness programmes for Anti-Drug Abuse, Dengue, Swachch Bharat, Saving Water, Disaster Management, World Population Day, Plastic Eradication, Traffic Rules,Road Safety, Legal Aids, Cancer and policies regarding, Environmental and Forest Conservation, Farmer's Scholarship, Tribute to Police Officers, Abdul Kalam's death anniversary etc., and also in programmes observing/commemorating important days like World Yoga Day, Independence Day, Republic Day, Voters' Day, World Tourism Day.

In addition to these, YRC and Red Ribbon Club encourages the student volunteers to donate blood to the needy,tree-planting initiatives and to participate in competitions/programmes organized by the District Youth Red Cross and Red Ribbon Club.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1Ez B32yC6favMtKc-vhNpeH4KAntHLGyG
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

81

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

150

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Emerald Heights College for Women, Ooty, has been a pioneer institution in the hills of Nilgiris, promoting cultural and educational aspects of women students, Since 1969. The College has been providing a creditable service in this accord. It dedicates to the holistic progress, with its competent and dedicated staff who exceptionally thrive to motivate students to preserve, face life's situations and challenges, and achieve success.

The college believes that comprehensive student and faculty growth is achieved through a variety of platforms. Hence the college trains young people to be conscious, enthusiastic and responsible by providing them with solid conceptual knowledge as well as practical applicability. To achieve this through their various academic and non-academic pursuits, the college has 35 well-furnished classrooms, 2 auditoriums, multiple playgrounds, 4 science laboratories, 3 computer laboratories and a central library and hostels. The laboratories are updated with latest softwares and devices.The well equipped labs with high end instruments are soundly maintained by the faculty concerned and a lab assistant. Library is updated regularly with books and recent publications in accordance with the changing syllabus. The campus is also wifi enabled. The computer labs are updated with latest softwares. The other basic facilities like Rest Rooms, Canteen, Safe Drinking Water Facility are also well maintained. Thus the college attempts to validate its prime purpose by disseminating values to achieve excellence in education.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1UJMBuS YTuhk1Qf8G0rBU-g_G-8maoru1/edit

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute provides facility for the students to actively take part in the sports and cultural activities in the campus.All the Under Graduate students are encouraged and motivated to take sports and games as their extra-curricular activities. The Physical Education Department maintains the grounds for both indoor and outdoor games. It has a Basket Ball Ground and Morrum Volley Ball Ground. It also has the facilities for promoting indoor games like chess, carram and Table Tennis. Coaches for various games and sports are made available for the students by the Physical Education Department. Besides, Senior Coaches who are experts and eminent in their selective games are invited to the Institution to give special coaching to the students in their respective games. Students are given permission in the evenings to practice. They are encouraged to participate in the inter-collegiate and state level competitions.

The college has two auditoriums for organizing Conference, conducting departmental association activities, cultural events and other celebrations throughout the year. Some of the events conducted includes Inter departmental Culturals, Annual Sports Day,Freshers's Meet, Farewell to outgoing students, Yoga Day Celebrations and many others.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1-bHfyz 1IBf-hiXJ6Nu5RPfLjG6yfPknW/edit

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1vWc-piKKyvgQcMzLVzVSfuzCtg1S2CZI
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software : CampesiLIB

Nature of Automation : Fully

Version :6.4.9

Year of Automation: 2017

College Library is computerized and has Barcode facilities. The

6.4.9 version of campesiLIB software installed in the year of 2017, is a computerized academic management processing and Expert system Information. This facility provides information about the library to the users and helps in library management. Transactions like issue/return are done with Bar Coding Technology. Library housekeeping Automation function manages to make library function at its best. It includes circulation and other maintenance activities for the books and other materials for the access of our students and staffs. OPAC module (Online Public Access Catalog) is installed for viewing the library materials by members. One can browse the documents by author, title, subject and document type. Online Gate Register works with trigger less barcode scanner to register students and staff entries at the place of entry. The computers are used for supporting the clerical function is acquisitions. The library uses the information storage and retrieval of bibliographic records to make an ease for the users. The library also provides necessary guidance for reference documents. The Library functions and manages in a way that it helps the research scholars and faculties with digital archive of the research output. The Library also has special collections, news paper clippings and question banks and journals. The total numbers of books available are about 23,444. The library has e-learning facility which has separate computers for the users to search for necessary e-resourses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://drive.google.com/drive/folders/1O7EA1i98nSFl3R32BMyeMO_LikOFA6Ov

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.26147

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

62

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer lab is well-equipped with branded PC's adequately supported by leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and

application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. The institute has computers with a configuration of Operating system windows 7,linux.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fibre Ring Network.This core switching is further extended to Distributed Switching for departments.

Wi-Fi facility: Computer Science department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Hostels, Department corridors. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art VNET Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1YIvKWVXBc3q3TvU0Ll_k6LCb0VXldnq7/edit

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.85

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well established system for the maintenance and optimal use of infrastructure. A systematic model has been followed by the college to ensure proper maintenance. The physical facilities of the campus like classroom cleanliness and proper sanitization are maintained by the multi-tasking staff. Electricians, plumbers and other workers are hired on a contract basis to regularly maintain the effective functioning of the available resources. They are monitored by the head clerk. Sports room and Play ground are maintained by the support staff under the supervision of Physical Director.Fire safety machines are installed. The overall security is maintained by proper Gate keeping. Surveillance cameras are installed at many places to ensure a safe environment. Other academic facilities maintenance of log books and other learning resources are done in the respective departments under the supervision of the Heads of the Departments. The labs are also well maintained by the lab

assistants. The instruments are serviced periodically. Stock registers are also well recorded. The library resources are not just updated regularly but are also pest controlled using insect repellants. The ICT facilities like updating with licenses, anti-virus for a safe browsing are upheld by the computer staffs and other technicians of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1wKmLgn 49Hlhd84LzvnA9sSe5yJc8i9mn/edit

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/drive/folders/1Kj5ylmrDT4nlG4fLdKtYR4cD6t8V4IRa
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each department has the class wise representatives to interact with the faculty and administrative authorities. Class representatives , Hostel representative and Sports Secretary who are part of IQAC provide their suggestion for conducting cultural activities. Students organized a number of events like Freshers day , Teachers day , Christmas celebration , Pongal festival , Women Day , Hostel day and Farewell Party for the outgoing students whole heartedly. Apart from this they also render their support to the college function like Independence Day , Republic day , College Day and in Departmental activities. They contribute their service to the students who are not in good health. The hostel representative assists and participate in the efficient and smooth functioning of the hostel. Placement cell has helped in channelizing the students career. In this way the college provides platform to the students to showcase their talent and creative skills and also promote the Team spirit and leadership qualities of the students.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1Xe SSsm78pap8BABS5mBy9pFuQG6gOt_I
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of our college is quite contented with the way they had been groomed and moulded. In

the first year they were provided Induction Programme and Bridge Course. Periodical Meetings with

the Alumni served as the platform to share their experiences, views and the time they had in their

Alma Mater. Several events to benefit them had been organized and each programme enabled

them to identify their unique potential.

They were satisfied with curricula, teaching methodologies, learning resources, evaluation, remedial

coaching, and Awareness Programmes. Educational Tour had been organized and it helped them to

understand our Ecosystem, environment, people - their customs and habits. As part of Extension

Activity and Best Practices their visit to Old Age Home, Orphanages, Home for the Destitute and

tribal centres helped them to realize their social responsibilities.

The girls after the completion of their Programme, passing out of the campus express their feelings

that they miss their Alma Mater. Whenever they had time they visit the college and they feel

delighted to share their experiences and they are happy to visit our college as the guest speaker in

order to motivate the students to achieve something great and glorious .

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1wmd-pD9AEae4mLZ2NlzV5KhSEPUnWngs
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Emerald Heights College for women was started in the year 1969 at the hills of Ooty to provide quality education to the downtrodden girl children. The college has been rendering more than 50 years of laudable service in the field of women's education by taking the added challenge of catering primarily to the economically under privileged and tribal communities. This quest for the holistic development of those girl children has been driving the decision makers of the Institution in every aspect starting from

scheming their vision and mission.

The college works with the vision of transforming young girls into technically competent and socially committed women who excel in their chosen fields. The Institution is fully aware of the famous adage - that educating women is tantamount to educating a whole family and hence the college is working towards empowering them both professionally and personally. The motto of the college is "Rise and Shine" i.e. to create individuals who always strive to be a good human being, who selflessly saves and serves society, who shoulders social and moral responsibilities to face the challenges of life, who educates, elevates and emulates high ideals and who are good leaders.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1CK2ZXJVwyqhZChN09LiTeJS4VE74qXbM
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution always promotes a culture of participative management to ensure transparency both in academics and administration.

Administrative decentralization: The multi-layered hierarchy of the institution ensures that the academic objectives and measurements effectively reaches the students. The leadership includes the Principal as the Head of the Institution. The members of the council include the senior staff members. Periodical meeting of the council and frequent interactions with the staff members and students ensure that the policies and changes in the framework are done with the consultation of all the stakeholders and are in tune with the statedmission of the college. The leadership has adopted the strategy of conducting daily assembly, periodical tutorial system, extension activities in the neighbourhood, collaboration with the industries for a

better progress.

Academic decentralization: The decision regarding academics is made with the student council representatives, alumni, mentors, Head of the departments and the head of the institution. The needs of the students are identified through meetings with the student representatives. The infrastructural needs of the Institution and the individual departments are fulfilled by the optimum utilization of the funds received from state government and UGC. Regular parents - teachers association meetings, discussion with student's council members ensures a fair deployment of the academic policies. The leadership encourages the students to participate in the Co-curricular and extracurricular activities like inter collegiate competitions, extension activities, NSS, Red Ribbon Club, YRC, Rotract and Consumer Club etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/10c4Rq1-_rcwwm8P3gA6lFlQu-PpO5lHn
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/Perspective plan is effectively deployed.

Strategic plans are based on the vision and mission of the college and provide direction for the achievement of predetermined goals.

Following plans are projected after proper discussion and considering the short term, medium term plans.

- To provide quality education for the students.

- Publishing paper in reputed journals by faculty members and encourage students to do the same.
- Industrial and Field Visits, Alumni interaction .

- **Participation in Conferences.**
- **Presenting projects at reputed institutes by students.**
- **Guest Lecture, Association Activities of respective departments.**

- **ICT-based teaching and learning.**
- **Industrial visits to various business premises.**
- **Organize Study tours for students.**
- **Encouraging the teachers to participate in Orientation Programme, Refresher Courses, Short Term Courses, etc.**
- **Encourage students to participate in Seminars, Conferences and workshops.**
- **Provide Remedial Coaching to Slow Learners.**
- **Identification of Fast Learners and help them to achieve their potential.**

- **Continuous tracking of Attendance of the students.**
- **Conduct periodic and need-based meetings.**

- **Promote team-spirit and healthy relations amongst staff members of the institution.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/drive/folders/1CuO7WaS8EgSC1-5ga-aesXu-aARAhbg8
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution adopts the following setup to deploy its policies at various levels.

The secretary is the administrative head of the college. The Principal being the academic head, works meticulously for furthering the objectives of the college. The Principal ensures

proper governance of the college by abiding to the rules and regulations and is assisted by the academic and administrative staff. The Heads of the departments are directly responsible for the functioning of their respective departments. Planning for the curricular activites, co-curricular and extra-curricular activities, association activites, extension activities, conduct of the internal exams etc are directly planned and implemented at the approval of the Heads of the departments. The members of the faculty assist the Heads of their respective departments in their endeavours. At the college level, the Academic Duties are distributed to the departments in rotation (for example Institution Cultural, NAAC, Placement in-charge). Several committees are formed at the college level and each committee is assisted by at least one senior member of the faculty for its effective functioning. (Anti-Ragging Committee etc). The administrative staff help in assisting the students get their scholarships promptly in addition to maintaining the administrative and academic records. The recruitment of teaching and non-teaching staff and their promotional policies and service rules are in accordance with the latest regulations of the UGC and TamilNadu Government and Bharathiar University.

File Description	Documents
Paste link for additional information	https://ehcfw.ac.in/governance-2/
Link to Organogram of the institution webpage	https://ehcfw.ac.in/governance-2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college effects several welfare measures for both teaching and non-teaching staff as per the norms. The college helps in sanctions of leave for special cases like childcare, maternity, medical emergency etc. All the staff members can avail restricted holidays, medical insurance schemes, GPF, housing loans, vehicle loan, LTC, festival advance and membership in co-operative society.Leave On-Duty is given for the members of the faculty to attend skill-based trainingprogrammes like orientation courses and refresher courses to enhance the knowledge of their subjects and to attend theacademic programs and events like conferences, seminars etc., to keep them abreast with changing paradigms in education. Training is given to the faculty for technology enabled learning.The faculties are motivated to undertake major and minor research projects. The faculties are encouraged to publish books and also research papers in national and international journals. The college provides a clean and spacious ambience with proper sanitation facilities. Seminar halls, Canteen, upgraded library, health care center are few among the other necessary amenities provided by the college. The welfare measures for the non-teaching include training in Basic Computer skills to all the non-teaching staff,according to their learning ability, age and experience.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1mE448Bawbxf98lhc_yeP-VijE20rIp7w
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A healthy and cohesive working atmosphere is provided inside the campus.The profile of the members of the faculty are reviewed

periodically the Heads of Departments and the Principal.The faculties are motivated to take up various programmes like short term courses, orientation and refresher courses to keep their profile updated. The faculties enrich their teaching methodology after attending various courses of the Academic staff Institution of various Universities. In addition to that feedback about each staff is collected at the end of each yearto evaluate their performance. A Self-appraisal form must be submitted by the faculty through the institution to the J.D. office for CAS promotions as per the UGC norms.Reviewing the performance of the staff, eminent faculty members are recognized as members of board of studies, senate and syndicate. They have been nominated as members of the academic council and the Institution committee.Eminent teachers are recognized and honoured during the Institution day.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1K1299t dxcCnfW2Gdbqxu8Y_9QkOrvE3C/edit
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an Aided Institution the Internal Audit is conducted by the Joint Director of Collegiate Education, Coimbatore and External Audit is conducted by the Accountant General.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1TA MRIUmRY7qw8qX8qcKzyq4yJlLjWg3K
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government Aided Institution the financial sources are from the government through Director of Collegiate Education and through the Joint Director of Collegiate Education, Coimbatore. The expenditure bills are presented to Joint Director of Collegiate Education. The amounts are paid to the parties through Electronic Clearance System by the Regional Joint Director of Collegiate Education, Coimbatore through treasury. The fee permitted by the TamilNadu Government is collected from the students every year and deposited in the Syndicate Bank, Ooty.University fees structures corresponding to the Affiliated University is being collected from the students. All the students in the aided are given tuition free of cost. The special fees are collected from the students under various heads such as Games, Magazine, Calendar etc, and are being spent for the purpose for which it was collected.Reconciliation is done whenever needed and certificate of the acceptance from Regional Joint Director of Collegiate Education, Coimbatore is obtained.

As an Aided Institution there is no provision for resource mobilization. The Management's Contributions are obtained from the Nilgiri Education Society. The other way is to sendproposals to UGC and TANSCHE for funding.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1TA MRIUmRY7qw8qX8qcKzyq4yJlLjWg3K
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college functions with an objective to promote the goals of the college.The IQAC comprises Principal as the Chairman. The IQAC of the Institution collects feedback from the students on the aspects of curriculum, teaching methods and institutional performances.The IQAC communicates and engages the staff from different constituents of the institution through periodic meetingsand their suggestions are carried to the council for better academic and administrative pursuits. The meeting resolutions are represented to the principal and the decisions are approved by the management.

File Description	Documents
Paste link for additional information	https://ehcfw.ac.in/wp-content/uploads/202 1/11/20-21-Minutes-of-IQAC-.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the continuous assessment of teaching and learning process. Teaching and learning is assessed based on student's feedback system. Format the feedback is prepared by the Committee members and given to all the students at the end of the academic year. The feedback forms are collected and consolidated by the Heads of the Department. The IQAC compiles the feedback of the students for the entire Institution. Based on

the outcome of the feedback, the Head of the Department will inform the staff about the strengths and weakness.The IQAC of the Institution sends its annual reports to the NAAC Office online regularly with all the quality details of the institution. The IQAC organizes seminars periodically to be abreast of the latest developments in various fields.

In each department pass percentage of the students, syllabus, library facilities and student strength are scrutinized by the members of academic audit. The recommendations of the academic audit are sent to the Board of Studies. These recommendations are implemented by the respective departments. They mainly pertain to syllabus content.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/148FPZ5IFq-CG3Z4L1jWqOlpLj7EsbAQE
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://ehcfw.ac.in/aqar/
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has initiated measures for creating the right kind of gender sensitive environment leading to mutual respect regardless of gender. Gender sensitization was handled effectively by motivational speeches from eminent speakers who opened up new visitors and perspectives of gender equality.

The college organized the following programmes to raise awareness about gender justice

- **Awareness on PoshaanMaah**
- **Awareness on Sexual Harassment**
- **Legal Awareness Programme**
- **International Women's Day was observed by celebrating women hood through talks and cultural programmes.**

All these programmes focused to provide awareness about creating a society which values and supports women and prepare them for the social work in respect of career opportunities. The institutions primary concern is the safety and security of the students and faculty members. Our college provides safe and inclusive environment to students and faculty members. For safety and security of the students the following are maintained

- **Uniform dress code and ID card**
- **CCTV surveillance**
- **Gated campus with security at the entrance.**

- **Ragging Curb Committee, Grievance redressel cell, Anti-sexual harassment cell and various committees looks into the well- being of the student community.**
- **Yoga and Meditation for confidence building**

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/15knuf3XT-yMF8xKIn2egwLVvwBJYkm3n/edit
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1qznTL13FylyJQcmrDLpsz5mQakL5EkUo/edit#heading=h.qjdgxs

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

1. The college maintains a clean campus with regular clean-up activities.

2. The collection and disposal of waste is done systematially in all the classrooms, labs and office.

3. Used papers and paper waste are disposed through authorized vendor.

4. The maximum communiation inside the campus is made oline minimizig paper usage.

5. College has installed separate dust bins in the premises for segragation of plastic waste.

6. The bioderadable waste and non-biodegrdable waste are systematically collected, segregated in college.

7. The waste segregated are taken by Nigiri Municipality regularly to the government recycling center and for manure production.

E-Waste Management

1. Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.

2.The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration in workshops for students of nearby schools.

3.The regular collection and dsposal of e-waste is done through authourized vendors.

4.The condemened computers and computer accessories are sold to the professional vendors for proper disposal.

5.Some of the reusable electronic components like resistors, capacitors, inductors, diode, transistor, thermistors etc. are removed from the gadgets and used by students for projects in DIY.

HAZARDOUS CHEMICALS

1.Hazaradous and Radioactive materials are not generated in the college.

2.Laboratory chemicals are safely stored in glass containers with name stickers and placed separately in the cupboards.

3.Spilling of chemicals are handled safely and wiped out immediately.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Diverse group of students are admitted in the college.The College provides equal opportunity and access to education for all students.The institution stimulates programmes for instilling goals of liberty and harmony that are integrated for the holistic developments of students. The college, National Service Schemeunits, Youth Red Cross, Clubs and Committeshave arranged numerous programmes to build a comprehensive environment for the students to identify the purpose of their existence.

SadbhavanaDiwas, Social Justice Day, NSS Day, Indian Constitution Day and Observance of Communal Harmony, Vigilance Week were observed by all the students which encouraged them to uphold human values and to learn the new spheres of life.

Cultural and religious programmes like Diwali,Pooja, Christmas were celebrated with love and happiness. Programmes like Teachers' Day, Fresher's Day, Farewell party were arranged and celebrated.

All the departments actively arranged programmes to exhibit skills and develop creativity of students. The aim behind all these programmes organized by the institution and National Service Scheme is to infuse love, respect and care towards elder people, teachers and peer group. These activities further focus on raising the career and character of a student.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Emerald Heights College for Women focuses on establishing constitutional rights and values by organizing various programmes and activities which strengthen the constitutional values and inculcates constitutional obligations and patriotism among students and staff.Regular assembly and thought for the day inculcates valuesand responsibilities in the students.

Students are given an opportunity to understand their duties and responsibilities towards the country for which Independence Day and Republic Day are celebrated with due respect. The students are being reminded of the prominent freedom fighter who sacrificed their lives for making India independent.

As a part of celebrating International Yoga Day the students participated in poster making competition and created awareness about yoga. The students were motivated to participate in Declamation Contest on Patriotism and Nation Building, Online competition on "Election awareness". These helped to shape the students vision and character towards making India self- reliant. Virtual pledges were taken on SadhbavanaDiwas, Social Justice Day. Vigilance Week, Indian Constitution Day, National Voters Day, Bonded Labour System Abolition Day.through these events the students were educated that no caste, creed or colour can break the constitution and unity of Indian Citizens.

All these initiatives of the institution provide awareness to staff and students on constitutional rights, values, duties and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1DWz7x1IhxT6phJSXYyXjmGvawnlBbtFD/edit
Any other relevant information	https://docs.google.com/document/d/1DWz7x1IhxT6phJSXYyXjmGvawnlBbtFD/edit

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution commemorates the National/International days with great enthusiasm and fervor by upholding its holistic vision.

To install patriotism and nationalism in young minds, all the students along with National Service Scheme units observe Independence Day, Republic Day, Netaji Subhas Chandra Bose birth anniversary. To impart the significance of sound health the college along with National Service Scheme observed International Yoga Day, World No Tobacco Day, International Day against Drug and Illicit Liquor. The National Service Scheme units observed Gandhi Jayanthi, Teacher's Day by organizing different programmes.

Celebrating different festivals in an institution is in itself a learning experience.The institution transcends the cultural, linguistic, geographical barriers by celebrating various festivals like Diwali, Ayudha Pooja, Christmas, Onam and Holi. International Day of Girl Child, International women's Day are observed to foreground and empower the women in society.These celebrations develop a sense of integrity among the students and they learn to respect every culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I Extension Activity

Objectives of the Practice:

   1. To indoctrinate a sense of social responsibility.

The Context:

The students actively partake in several extension activities outside the college.

The Practice:

The students of the Department of English visited Kollimalai village, Ooty, on 17.12.2021at 10.00 am.

The students of the Department of Zoology were taken to the Tribal Toda mund

NSS volunteers involved in cleaning programme at railway station on 17/12/2021.The students visited an old age and orphan home located at Dhenallai Village on 21/12/2021. and donated dress materials, provisions, fruits and snacks andrupees ten thousand (10000).

Evidence of Success:

This practice creates a sense of social responsibility in the minds of the students and enables them to gain insight about their value system.

Problems encountered and Resources required:

Most of the places chosen for these kind of extension activities are located in very remote areas. Lack of transportation facilities at the appropriate timing was a major difficulty.

II Career Guidance

Objectives:

1. To help the student to figure out what they want out of education and life.

Content.

Seminars, webinars, workshops and extempore competitions and quiz were organised by departments

The practice:

In collaboration with District Employment Office, Ooty the centre organises coaching classes for students.

Evidence of success:

The students acquired self-knowledge, developed specific career and educational goal, developed problem solving and decision making skills.

Problems Encountered:

In spite of vast number programme organised the students do not have a clear understanding of the nature and importance of the employability skills.

File Description	Documents
Best practices in the Institutional website	https://ehcfw.ac.in/best-practices/
Any other relevant information	https://drive.google.com/drive/folders/1e2hl9U35YvF_WcS4-1ZtZvh4jbC-pBrN

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Emerald Heights college for women is a pioneer institution started with the prime objective of catering to the educational requirements of the poor and Nilgiri Tribes.

Various departmental clubs aims excellence and relevance in education through development with focus on emerging areas, training aimed at professional competency, career preparation, creativity and adaptability to change, promotion of advanced studies.

Our college has extension activities and extracurricular activities like NSS, YRC, RRC, Students Welfare Cell, Placement cell, Citizen consumer club, etc. Our NSS has served excellently over the years for the benefit of the society in general and rural community in particular, covering many villagers in and around Ooty, trying to make them self-sufficient, clean and green. Student's welfare Cell and Placement Cell of our college gives continuous counseling to the students and as what they may do after graduation and coaching class for TNPSC group exams are conducted with the help of employment office, Ooty. Our college has been permitting in campus and off campus interviews conducted by various companies and Institutions. Many talented students have benefited from this unique opportunity.

The staff and management expect every student of the Institutionto live up to the motto of the college "RISE AND SHINE"

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To introduce induction sessions/ programmes for 1st semester students by every department.
2. Strengthening Research in Departments

- by proposing external funding options

- by organizing workshops, seminars, webinars and conferences at state level and national level.

1. Acquiring additional credits through Swayam and NPTEL courses
2. To organize interdepartmental competitions like food fest, Quiz programmes etc
3. To implement value added/ short term course in vermi technology, stock market, insurance and tally.
4. To continue serving the society through various extension activities.
5. To construct butterfly gardens, medicinal plant garden and vermicompost pit.
6. To organize faculty development programmes
7. To develop setup and upgrade laboratories as per the revised and recent industry trends
8. To establish center of excellence leading research in the areas of Computer vision, Big Data, Cloud computing and Internet of things.
9. Enhance Industry Institution interaction
10. To develop software's through software consultancy cell
11. To facilitate higher placements in reputed core companies
12. To motivate students to participate in inter collegiate competitions, seminars, workshops and paper presentations.
13. To introduce PG courses and to have full fledged post graduate research department in near future.